City of La Vergne
Tennessee

Fiscal Year 2014-2015
Adopted Budget

City of La Vergne, Tennessee

Board of Mayor and Aldermen

Senna Mosley
Mayor

Chris Farmer
Vice-Mayor

Tom Broeker
Alderman

Sherry Green
Alderman

Dennis Waldron
Alderman

City Officials and Department Heads

Evan Cope
City Attorney

Edward L. Hiland
City Judge

Bruce Richardson
City Administrator / City Recorder

Donna Bebout - Library
Kyle Brown - Engineering
Kristin Costanzo - Planning
A.C. Davis - Parks & Recreation
Glenn Green - Information Technology
Cheryl Lewis-Smith - Human Resources

Phillis Rogers - Finance
Evie Rutledge - Tax
Randolph Salyers- Codes
Kathy Tyson - PIO / Asst. City Recorder
Michael Walker - Police

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Introduction

History

Originally called Buchananville after brothers Samuel & John Buchanan (Samuel was killed by Indians in the late 1700s), the city was officially named La Vergne on January 26, 1837 by Postmaster James B. Buchanan who honored his friend Francois Lenard Gregoire de Roulhac de LaVergne on the day he died. In addition to the experiences of the city's earliest settlers, La Vergne is a part of the rich Southern history of the Civil War. The town paid dearly in 1862 when it was the site of a skirmish between the North and South. The hand-to-hand, house-to-house fight virtually destroyed all buildings in La Vergne, as well as the train depot, but kept the soldiers of the North held off long enough for the South to prepare for the battle of Stones River. Eventually La Vergne again grew into a quaint farming community, but the accelerated growth of the U.S. in the 1970's also impacted the town.

In 1951, the Tennessee Farmers CO-OP became La Vergne's first industry. When Bridgestone Firestone opened a radial truck tire plant on 157 acres in 1972, the beginning of Interchange City help shape La Vergne into the leading industrial town it is today.

J. Percy Priest Dam was completed in 1968 and created the Percy Priest Lake. La Vergne had heard from Col. John Bell about what a "downtown lake" would mean to the growth of the area. Today the city is seeking to incorporate the greenway system along the shores of the lake so hikers and fishermen alike can enjoy the area.

On February 29, 1972, the town was formally incorporated and formed a Board of Mayor and Aldermen government. The city has had eight mayors since 1972 including: Vester Waldron, A.C. Puckett, Jack Moore, Shirley Winfree, Mike Webb, Sherry Green, Ronnie Erwin, and Senna Mosley. Only 300 people lived here during World War II, but the 1970 census showed 2,000 residents. Two years later once the town was incorporated, the population jumped to 5,209. In 1980, 5,495 people lived here and by 2010, the population jumped to 32,588. With the population having grown by 625.61 percent in a 40 year period, the city is expected to max out at around 50,000 residents.

Today La Vergne has a top-notch public library, a family friendly park system, affordable housing, and community friendly events that include parades, Old Timers Festival, and a Patriotic Picnic in the Park.

Mission / Vision Statements

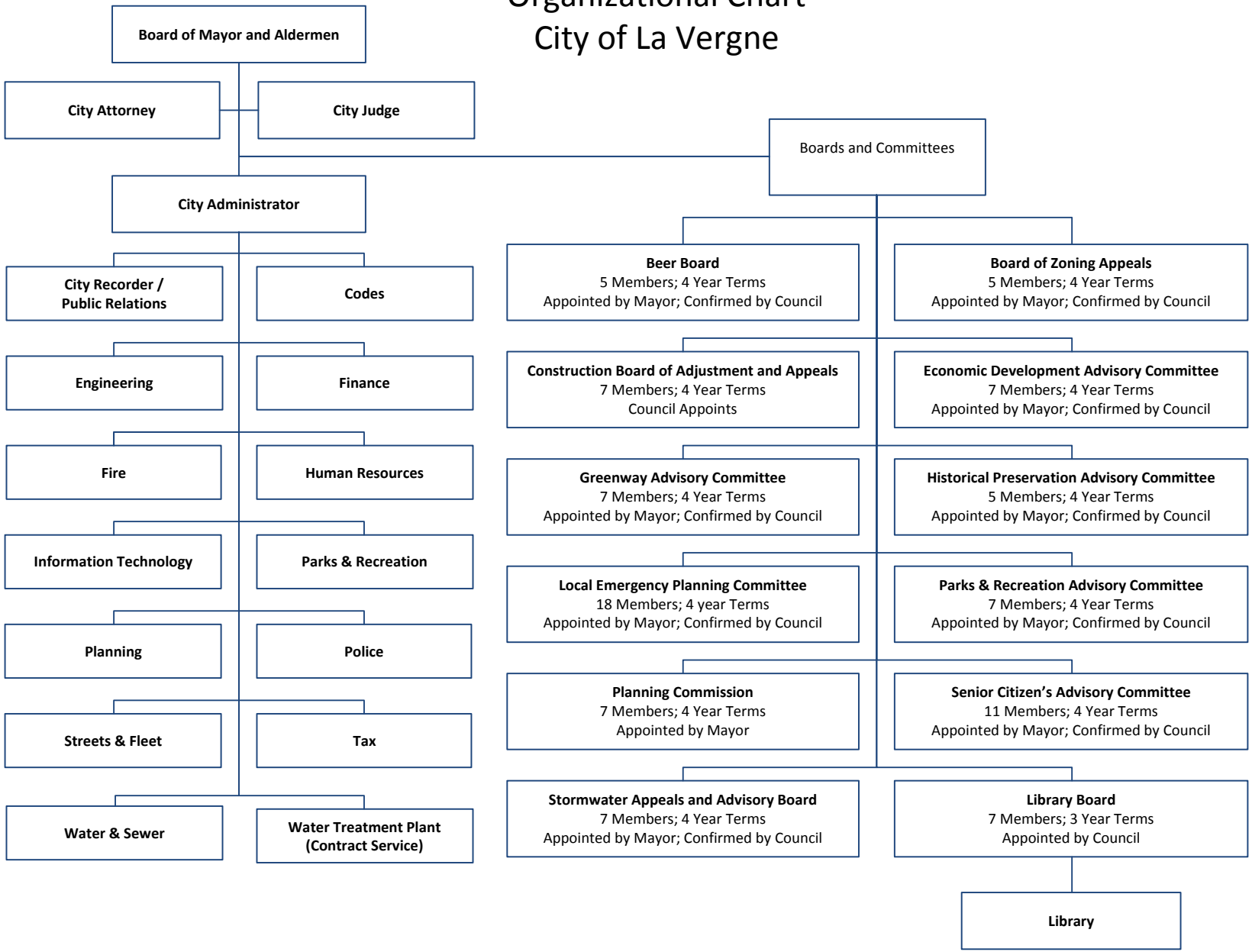
Mission Statement

The City of La Vergne's mission is to enrich the quality of life for all members of the community by providing efficient and effective services with integrity and teamwork.

Vision Statement

The City of La Vergne's vision is to create a more attractive, safe and viable city that is guided by progressive leadership, community involvement, aggressive commercial recruitment and revitalization, where people want to work, shop, play, learn and live for generations.

Organizational Chart
City of La Vergne



Financial Policies

Debt Policy

The purpose of this debt policy is to establish a set of parameters by which debt obligations will be undertaken by the City of La Vergne, Tennessee. This policy reinforces the commitment of the City and its officials to manage the financial affairs of the City so as to minimize risks, avoid conflicts of interest and ensure transparency while still meeting the capital needs of the City. A debt management policy signals to the public and the rating agencies that the City is using a disciplined and defined approach to financing capital needs and fulfills the requirements of the State of Tennessee regarding the adoption of a debt management policy.

The goal of this policy is to assist decision makers in planning, issuing and managing debt obligations by providing clear direction as to the steps, substance and outcomes desired. In addition, greater stability over the long-term will be generated by the use of consistent guidelines in issuing debt.

Definition of Debt: All obligations of the City to repay, with or without interest, in installments and/or at a later date, some amount of money utilized for the purchase, construction, or operation of City resources. This includes but is not limited to notes, bond issues, capital leases, and loans of any type (whether from an outside source such as a bank or from another internal fund).

Approval of Debt: Bond anticipation notes, capital outlay notes, grant anticipation notes, and tax and revenue anticipation notes will be submitted to the State of Tennessee Comptroller's Office and the Board of Mayor and Aldermen prior to issuance or entering into the obligation. A plan for refunding debt issues will also be submitted to the Comptroller's Office prior to issuance. Capital or equipment leases may be entered into by the Board of Mayor and Aldermen; however, details on the lease agreement will be forwarded to the Comptroller's Office on the specified form within 45 days.

Transparency:

- The City shall comply with legal requirements for notice and for public meetings related to debt issuance.
- All notices shall be posted in the customary and required posting locations, including as required local newspapers, bulletin boards, and websites.
- All costs (including principal, interest, issuance, continuing, and one-time) shall be clearly presented and disclosed to the citizens, Board of Mayor and Aldermen, and other stakeholders in a timely manner.
- The terms and life of each debt issue shall be clearly presented and disclosed to the citizens/members, Board of Mayor and Aldermen, and other stakeholders in a timely manner.
- A debt service schedule outlining the rate of retirement for the principal amount shall be clearly presented and disclosed to the citizens/members, Board of Mayor and Aldermen, and other stakeholders in a timely manner.

Role of Debt:

- Long-term debt shall not be used to finance current operations. Long-term debt may be used for capital purchases or construction identified through the capital improvement, regional development, transportation, or master process or plan. Short-term debt may be used for certain projects and equipment financing as well as for operational borrowing; however, the City will minimize the use of short-term cash flow borrowings by maintaining adequate working capital and close budget management.
- In accordance with Generally Accepted Accounting Principles and state law,
    1. The maturity of the underlying debt will not be more than the useful life of the assets purchased or built with the debt, not to exceed 30 years; however, an exception may be made with respect to federally sponsored loans, provided such an exception is consistent with law and accepted practices.
    2. Debt issued for operating expenses must be repaid within the same fiscal year of issuance or incurrence.

Types and Limits of Debt:

- The City will seek to limit total outstanding debt obligations to five percent (5%) of assessments, per capita amount, etc., excluding overlapping debt, enterprise debt, and revenue debt.
- The limitation on total outstanding debt must be reviewed prior to the issuance of any new debt.
- The City's total outstanding debt obligation will be monitored and reported to the Board of Mayor and Aldermen by the Finance Director. The Finance Director shall monitor the maturities and terms and conditions of all obligations to ensure compliance. The Finance Director shall also report to the Board of Mayor and Aldermen any matter that adversely affects the credit or financial integrity of the City.
- The City is authorized to issue General Obligation bonds, Revenue bonds, TIFs, loans, notes and other debt allowed by law.
- The City will seek to structure debt with level or declining debt service payments over the life of each individual bond issue or loan.
- As a rule, the City will not backload, use "wrap-around" techniques, balloon payments or other exotic formats to pursue the financing of projects. When refunding opportunities, natural disasters, other non-general fund revenues, or other external factors occur, the City may utilize non-level debt methods. However, the use of such methods must be thoroughly discussed in a public meeting and the Board of Mayor and Aldermen must determine such use is justified and in the best interest of the city.
- The City may use capital leases to finance short-term projects.
- Bonds backed with a general obligations pledge often have lower interest rates than revenue bonds. The City may use its General Obligation pledge with revenue bond issues when the populations served by the revenue bond projects overlap or significantly are the same as the property tax base of the City. The Board of Mayor and Aldermen and management are committed to maintaining rates and fee

structures of revenue supported debt at levels that will not require a subsidy from the City's General Fund. [This provision is necessary only if the City has a source of repayment for a revenue bond, such as a water or sewer system.]

Use of Variable Rate Debt:

- The City recognizes the value of variable rate debt obligations and that cities have greatly benefited from the use of variable rate debt in the financing of needed infrastructure and capital improvements.
- However, the City also recognizes there are inherent risks associated with the use of variable rate debt and will implement steps to mitigate these risks; including:
    1. The City will annually include in its budget an interest rate assumption for any outstanding variable rate debt that takes market fluctuations affecting the rate of interest into consideration.
    2. Prior to entering into any variable rate debt obligation that is backed by insurance and secured by a liquidity provider, the Board of Mayor and Aldermen shall be informed of the potential affect on rates as well as any additional costs that might be incurred should the insurance fail.
    3. Prior to entering into any variable rate debt obligation that is backed by a letter of credit provider, the Board of Mayor and Aldermen shall be informed of the potential affect on rates as well as any additional costs that might be incurred should the letter of credit fail.
    4. Prior to entering into any variable rate debt obligation, the Board of Mayor and Aldermen will be informed of any terms, conditions, fees, or other costs associated with the prepayment of variable rate debt obligations.
    5. The City shall consult with persons familiar with the arbitrage rules to determine applicability, legal responsibility, and potential consequences associated with any variable rate debt obligation.

Use of Derivatives:

- The City chooses not to use derivative or other exotic financial structures in the management of the City's debt portfolio.
- Prior to any reversal of this provision:
    1. A written management report outlining the potential benefits and consequences of utilizing these structures must be submitted to the Board of Mayor and Aldermen; and
    2. The Board of Mayor and Aldermen must adopt a specific amendment to this policy concerning the use of derivatives or interest rate agreements that complies with the State Funding Board Guidelines.

Costs of Debt:

- All costs associated with the initial issuance or incurrence of debt, management and repayment of debt (including interest, principal, and fees or charges) shall be disclosed prior to action by the Board of Mayor and Aldermen in accordance with the notice requirements stated above.

- In cases of variable interest or non-specified costs, detailed explanation of the assumptions shall be provided along with the complete estimate of total costs anticipated to be incurred as part of the debt issue.
- Costs related to the repayment of debt, including liabilities for future years, shall be provided in context of the annual budgets from which such payments will be funded(i.e. General Obligations bonds in context of the General Fund, Revenue bonds in context of the dedicated revenue stream and related expenditures, loans and notes).

Refinancing Outstanding Debt:

- The City will refund debt when it is in the best financial interest of the City to do so, and the Chief Financial Officer shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The decision to refinance must be explicitly approved by the Board of Mayor and Aldermen, and all plans for current or advance refunding of debt must be in compliance with state laws and regulations.
- The Chief Financial Officer will consider the following issues when analyzing possible refunding opportunities:
    1. Onerous Restrictions – Debt may be refinanced to eliminate onerous or restrictive covenants contained in existing debt documents, or to take advantage of changing financial conditions or interest rates.
    2. Restructuring for Economic Purposes – The City will refund debt when it is in the best financial interest of the City to do so. Such refunding may include restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, or to release reserve funds. Current refunding opportunities may be considered by the Chief Financial Officer if the refunding generates positive present value savings, and the Chief Financial Officer must establish a minimum present value savings threshold for any refinancing.
    3. Term of Refunding Issues – The City will refund bonds within the term of the originally issued debt. However, the Chief Financial Officer may consider maturity extension, when necessary to achieve a desired outcome, provided such extension is legally permissible. The Chief Financial Officer may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
    4. Escrow Structuring – The City shall utilize the least costly securities available in structuring refunding escrows. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the City from its own account.
    5. Arbitrage – The City shall consult with persons familiar with the arbitrage rules to determine applicability, legal responsibility, and potential consequences associated with any refunding.

Professional Services:

The City shall require all professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both the City and the lender or conduit issuer, if any. This includes “soft” costs or compensations in lieu of direct payments.

- Counsel: The City shall enter into an engagement letter agreement with each lawyer or law firm representing the City in a debt transaction. (No engagement letter is required for any lawyer who is an employee of the City or lawyer or law firm which is under a general appointment or contract to serve as counsel to the City. The City does not need an engagement letter with counsel not representing the City, such as underwriters’ counsel.)
- Financial Advisor: (If the City chooses to hire financial advisors) The City shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions.
    - Whether in a competitive sale or negotiated sale, the financial advisor shall not be permitted to bid on, privately place or underwrite an issue for which they are or have been providing advisory services for the issuance or broker any other debt transactions for the City
- Underwriter: (If there is an underwriter) The City shall require the Underwriter to clearly identify itself in writing (e.g., in a response to a request for proposals or in promotional materials provided to an issuer) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the City with respect to that issue. The Underwriter must clarify its primary role as a purchaser of securities in an arm’s-length commercial transaction and that it has financial and other interests that differ from those of the Entity. The Underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the Board of Mayor and Aldermen in advance of the pricing of the debt.

Conflicts:

- Professionals involved in a debt transaction hired or compensated by the City shall be required to disclose to the City existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, liquidity or credit enhancement provider, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the City to appreciate the significance of the relationships.

- Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

Review of Policy:
This policy shall be reviewed at least annually by the Board of Mayor and Aldermen with the approval of the annual budget. Any amendments shall be considered and approved in the same process as the initial adoption of this Policy, with opportunity for public input.

Compliance:
The Finance Director is responsible for ensuring compliance with this policy. (TCA References: TCA 7, Part 9 – Contracts, Leases, and Lease Purchase Agreements; TCA 9, Part 21 – Local Government Public Obligations Law)

Financial Policies:

GASB 54 Policy Statement

(Fund Balance Policy)

Purpose

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

1) **Nonspendable fund balance –** includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.

2) **Restricted fund balance –** includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.

3) **Committed fund balance –** includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

4) **Assigned fund balance –** comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

5) **Unassigned fund balance –** is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Policy

Committed Fund Balance - The Board of Mayor and Aldermen is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board of Mayor and Aldermen at the Board of Mayor and Aldermen meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance - The Board of Mayor and Aldermen has authorized the City's Finance Director (or some other body or official) as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Minimum Unassigned Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to three to four months of expenditures. The City considers a balance of less than three to four months of expenditures to be cause for concern, barring unusual or deliberate circumstances.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the Board of Mayor and Aldermen, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

BUDGET ORDINANCE

ORDINANCE #2014-08

AN ORDINANCE OF THE CITY OF LA VERGNE, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 THROUGH JUNE 30, 2015

WHEREAS, *Tennessee Code Annotated* Title 90, Chapter 1, Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF LA VERGNE, TENNESSEE AS FOLLOWS:

SECTION 1. That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Local Taxes	$13,748,038	$14,098,797	$14,326,060
Intergovernmental Revenue	2,417,981	2,433,494	2,359,720
Fines and Forfeitures	462,245	312,955	365,900
Miscellaneous Revenue	2,298,830	2,623,142	2,345,165
Total Revenue	$18,927,094	$19,468,388	$19,396,845
Fund Balance	$7,359,526	$8,733,615	$8,190,606
Total Available Funds	$8,733,615	$8,190,606	$6,190,641

State Street Aid Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Intergovernmental Revenue	$ 838,759	$ 868,884	$ 850,000
Transfer To/From Fund Balance	$ (135,926)	$ 322,460	$ -
Miscellaneous Revenue	$ 401,227	$ 260,485	$ 800
Total Revenue	$ 1,104,060	$ 1,451,829	$ 850,800
Fund Balance	$ 1,417,642	$ 1,553,568	$ 1,231,108
Total Available Funds	$ 1,553,568	$ 1,231,108	$ 1,231,108

Senior Citizen's Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
State of Tennessee	$ 26,100	$ 26,100	$ 26,100
Rutherford County	$ 44,000	$ 44,000	$ 44,000
Other Sources	$ 60,251	$ 58,344	$ 58,300
Total Revenue	$ 130,351	$ 128,444	$ 128,400
Fund Balance	$ 32,830	$ 16,718	$ 8,065
Total Available Funds	$ 16,718	$ 8,065	$ 6,775

Drug Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Court Fines and Costs	$ 27,864	$ 31,093	$ 27,000
Other	$ 53,501	$ 67,956	$ 75,050
Transfer To/From Fund Balance	$ (17,490)	$ 29,784	$ 39,950
Total Revenue	$ 63,875	$ 128,833	$ 142,000
Fund Balance	$ 76,662	$ 94,151	$ 64,368
Total Available Funds	$ 94,151	$ 64,368	$ 24,418

Grant Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
State of Tennessee	$ 5,679	$ -	$ -
Federal Government	$ 22,717	$ -	$ -
Other Sources	$ 28	$ 19	$ -
Transfer To/From Fund Balance	$ 6,407	$ 513	$ 600
Total Revenue	$ 34,831	$ 532	$ 600
Fund Balance	$ 40,802	$ 34,394	$ 33,881
Total Available Funds	$ 34,394	$ 33,881	$ 33,281

Stormwater Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Fees	$ 1,096,036	$ 1,074,895	$ 1,090,000
Other Sources	$ (446,760)	$ (166,157)	$ 1,500
Total Revenue	$ 649,276	$ 908,738	$ 1,091,500
Fund Balance	$ 2,389,445	$ 2,837,840	$ 3,173,048
Total Available Funds	$ 2,837,840	$ 3,173,048	$ 3,173,048

Parks & Recreation Capital Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
License & Permits	$ 14,617	$ 17,657	$ 15,000
State of Tennessee	$ 63,314	$ 157,019	$ 1,548,384
Other Sources	$ 56	$ 870	$ 300,050
Transfer To/From Fund Balance	$ (1,024)	$ (14,038)	$ 72,646
Total Revenue	$ 76,963	$ 161,508	$ 1,936,080
Fund Balance	$ 2,729	$ 138,024	$ 152,062
Total Available Funds	$ 138,024	$ 152,062	$ 224,708

Streets Capital Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
License & Permits	$ 49,943	$ 70,929	$ 75,000
State of Tennessee	$ -	$ -	$ -
Federal Government	$ 726,234	$ 127,213	$ -
Proceeds from Bond Sale	$ -	$ -	$ -
Transfer To/From Fund Balance	$ 2,480,015	$ 834,189	$ (74,800)
Other Sources	$ 3,690	$ 286	$ 300
Total Revenue	$ 3,259,882	$ 1,032,617	$ 500
Fund Balance	$ 3,740,160	$ 1,260,145	$ 425,956
Total Available Funds	$ 1,260,145	$ 425,956	$ 500,756

Police Impact Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
License & Permits	$ 5,570	$ 11,823	$ 10,000
Other Sources	$ 56	$ 46	$ 50
Transfer To/From Fund Balance	$ (5,346)	$ 62,658	$ (9,750)
Total Revenue	$ 280	$ 74,527	$ 300
Fund Balance	$ 83,658	$ 89,005	$ 26,347
Total Available Funds	$ 89,005	$ 26,347	$ 36,097

Water & Sewer Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Water & Sewer Operating Revenues	$ 10,264,062	$ 10,748,112	$ 11,200,883
Water & Sewer Non-Operating Revenues	$ 129,450	$ 163,365	$ 133,000
Transfer To/From Fund Balance	$ (1,331,714)	$ (1,810,008)	$ (1,260,943)
Total Revenue	$ 9,061,798	$ 9,101,469	$ 10,072,940
Fund Balance	$ 4,374,040	$ 16,421,270	$ 18,231,278
Total Available Funds	$ 16,421,270	$ 18,231,278	$ 19,492,221

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
General Government (other)	$ 4,616,693	$ 4,231,321	$ 4,310,743
Public Safety	$ 8,208,331	$ 11,787,304	$ 11,209,742
Public Works	$ 819,895	$ 699,926	$ 885,757
Parks and Recreation	$ 828,675	$ 895,712	$ 1,091,084
Debt Service	$ 1,703,144	$ 1,854,126	$ 1,899,519
Total Appropriations	$ 16,176,738	$ 19,468,389	$ 19,396,845

State Street Aid Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Streets	$ 1,104,059	$ 1,451,829	$ 850,800
Total Appropriations	$ 1,104,059	$ 1,451,829	$ 850,800

Senior Citizen's Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Salaries	$ 83,500	$ 83,500	$ 83,500
Other Costs	$ 46,851	$ 44,944	$ 44,900
Total Appropriations	$ 130,351	$ 128,444	$ 128,400

Drug Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Salaries	$ -	$ -	$ -
Other Costs	$ 63,876	$ 128,832	$ 142,000
Total Appropriations	$ 63,876	$ 128,832	$ 142,000

Grant Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Salaries	$ -	$ -	$ -
Other Costs	$ 34,831	$ 532	$ 600
Total Appropriations	$ 34,831	$ 532	$ 600

Stormwater Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Salaries	$ 322,068	$ 337,866	$ 359,635
Other Costs	$ 327,209	$ 570,871	$ 731,865
Total Appropriations	$ 649,277	$ 908,737	$ 1,091,500

Parks & Recreation Capital Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Capital Outlay	$ 79,693	$ 161,508	$ 1,936,080
Debt Service	$ -	$ -	$ -
Total Appropriations	$ 79,693	$ 161,508	$ 1,936,080

Streets Capital Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Capital Outlay	$ 3,259,335	$ 1,032,022	$ -
Debt Service	$ -	$ -	$ -
Other	$ 547	$ 595	$ 500
Total Appropriations	$ 3,259,882	$ 1,032,617	$ 500

Police Impact Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Capital Outlay	$ -	$ 74,220	$ -
Other	$ 280	$ 307	$ 300
Total Appropriations	$ 280	$ 74,527	$ 300

Water & Sewer Fund	FY 2013 Actual	FY 2014 Estimated	FY 2015 Proposed
Water Treatment Plant	$ 2,182,692	$ 2,388,500	$ 2,583,811
Sewer Maintenance	$ 3,757,840	$ 3,697,033	$ 4,067,622
Water Maintenance	$ 1,368,613	$ 1,411,913	$ 1,741,057
Water Billing	$ 949,172	$ 686,509	$ 751,787
Non-Operating Expenses	$ 803,481	$ 917,514	$ 928,663
Total Appropriations	$ 9,061,798	$ 9,101,469	$ 10,072,940

SECTION 3: At the end of the current fiscal year the governing body estimates balances / deficits as follows:

General Fund	$ 8,190,606
State Street Aid Fund	$ 1,231,108
Senior Citizens Fund	$ 8,065
Drug Fund	$ 64,368
Grant Fund	$ 33,881
Stormwater Fund	$ 3,173,048
Parks & Recreation Capital Fund	$ 152,062
Streets Capital Fund	$ 425,956
Police Impact Fund	$ 26,347
Water & Sewer Fund	$ 18,231,278

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	$ 2,115,000	$ 1,137,908		

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water and Sewer Upgrades	$10,378,500	

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10: There is herby levied a property tax of $1.00 per $100 of assessed value on real and personal property.

SECTION 11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: This ordinance shall take effect on July 1, 2014, the public welfare requiring it.

LEGAL STATUS PROVISIONS

Approved by the Mayor and Board of Aldermen:

Senna Mosley

Senna Mosley, Mayor

ATTEST:

Bruce E. Richardson, City Recorder

1st Reading: 5/08/14

Public Hearing: 6/03/14

2nd Reading: 6/03/14

Published in the Daily News Journal on 6/10/14.

GENERAL FUND

GENERAL FUND REVENUES

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
TAXES					
31100	Property Taxes (Current)	7,440,101	7,344,841	7,770,000	7,593,160
31211	Property Tax - Delinquent - 1st Prior Year	724	91,610	25,000	25,000
31212	Property Tax - Delinquent - 2nd Prior Year	24,586	(21,510)	10,000	10,000
31213	Property Tax - Delinquent - 3rd Prior Year	4,082	(21,426)	3,000	3,000
31214	Property Tax - Delinquent - 4th Prior Year	1,706	(14,195)	1,500	1,500
31215	Property Tax - Delinquent - 5th Prior Year	682	1,291	600	600
31216	Property Tax - Delinquent - 6th Prior Year	1,276	332	500	500
31217	Property Tax - Delinquent - 7th Prior Year	216	28	100	100
31218	Property Tax - Delinquent - 8th Prior Year	237		100	100
31219	Property Tax - Delinquent - 9th Prior Year	237	30	100	100
31300	Interest, Penalty and Court Costs	26,135	41,937	20,000	35,000
31510	Payments In Lieu of Taxes - UT	137,231	102,041	110,000	130,000
31511	Payments in Lieu of Taxes - TVA	436,898	437,611	400,000	435,000
31610	Local Sales Taxes - Rutherford County Trustee	3,857,098	4,184,977	3,900,000	4,500,000
31700	Wholesale Alcoholic Beverage Tax	4,029	3,784	3,200	3,000
31710	Wholesale Beer Tax	403,201	424,969	400,000	410,000
31720	Wholesale Liquor Tax - Monthly Inspection Fees	130,190	119,833	150,000	150,000
31721	Beer Permit Civil Penalties	3,000	125	2,000	2,000
31800	Business Taxes	588,944	682,445	530,000	650,000
31801	Business Tax - Minimum		2,940		
31830	Business Tax - Interest			200	
31840	Business Tax - Penalty	13		200	
31912	Cable TV Franchise Tax - Comcast	275,681	265,886	275,000	265,000
31913	Cable TV Franchise Tax - AT&T	7,779	18,467	8,500	10,000
31914	Cable TV Franchise Tax - TN Telephone		28,921	20,000	52,000
31921	Hotel / Motel Tax	47,490	53,101	45,000	50,000
	TOTAL TAXES	**13,391,538**	**13,748,038**	**13,675,000**	**14,326,060**

PERMITS					
32210	Beer Permit Application Fees	1,850	2,250	1,800	2,000
32220	Liquor Permit - Application Fees	750	750	750	750
32230	Liquor Permit - Privilege Taxes - Restaurant	1,350	1,350	1,800	1,350
32610	Building Permits	70,800	66,000	55,000	100,000
32630	Plumbing Permits	5,654	6,683	6,500	16,200
32635	Mechanical Permits	3,798	4,199	3,500	3,500
32670	Building Plan Review Fees	21,140	9,137	7,000	7,000
32680	Inspection Fees	75	150	200	200
32690	Other Permits	18,295	20,698	10,000	10,000
	TOTAL PERMITS	**123,712**	**111,216**	**86,550**	**141,000**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
STATE REVENUE					
33179	OJP Vest Grant	1,796	2,358		
33210	Federal Revenue Sharing Funds	250			
33510	State Sales Tax	2,212,638	2,255,460	2,200,000	2,250,000
33520	State Income Tax	29,073	69,035	25,000	25,000
33530	State Beer Tax	15,997	16,112	13,500	13,500
33540	State Alcoholic Beverage Tax	3,660	4,024	5,000	4,000
33553	State Gasoline Inspection Fees	66,885	66,772	63,000	63,000
33555	State Highway Maintenance Contract	4,221	4,221	4,220	4,220
	TOTAL STATE REVENUE	**2,334,520**	**2,417,981**	**2,310,720**	**2,359,720**
RECREATION					
33730	Local Grant - TML	2,161	1,592	2,200	2,000
34120	Fees & Commissions	4,326	4,300	4,000	2,500
34121	Business Tax - Clerk's Fees	35		100	
34221	Alarm Fees	11			
34741	League Fees	410	7,500		50,000
34744	Recreational Activities	50,523	38,483	50,000	50,000
34745	Parks & Recreation Concession Sales		8,024		25,000
	TOTAL RECREATION	**57,467**	**59,899**	**56,300**	**129,500**
LIBRARY					
34761	Library - Fines & Penalties	39,700	9,756	10,000	8,000
34762	Library - Donations & Gifts		2,519	1,000	1,000
34763	Library - Fund Raising	(1,525)			
34764	Copy Charges		9,585	6,500	8,000
34765	Fax Machine Charges		9,035	5,000	7,000
34767	Memorials (Books, etc.)		101		
34768	Lost Books		3,561	2,000	1,000
34769	Lost Cards		340	200	200
34770	Sales - Used Books		707	500	500
34775	Sales - Miscellaneous Items		5		
34778	Sales - History of La Vergne Books		75	100	
34779	Miscellaneous Revenues		28		
34801	Revenues - Children's Programs		689	500	500
	TOTAL LIBRARY	38,175	36,400	**25,800**	**26,200**
COURT FINES					
35110	City Court Fines & Fees	341,547	411,694	350,000	325,000
35111	Court Fines - Rutherford County	34,245	40,815	30,000	35,000
35112	Court Fines - State of Tennessee	110	450	150	400
35130	Impoundment Fees	2,340	6,785	1,000	1,000
35132	DUI Impound Fees				3,000
35151	Sex Offender Registry Fees	2,510	2,500	1,500	1,500
	TOTAL COURT FINES	**380,752**	**462,245**	**382,650**	**365,900**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
OTHER REVENUE					
36100	Interest Earnings	2,557	3,613	2,500	2,500
36211	RENT - SPRINT	0	0		
36212	RENT - CLEARWIRE				
36350	Insurance Recoveries	36,810	12,103		
36510	Sales - General Items	1,740	3,758	2,000	1,500
36520	Sales - Fixed Assets	11,685	14,877	5,000	5,000
36521	Sales - Police Supplies	463		3,000	1,500
36523	Sales - Police Fixed Assets		4,537	5,000	5,000
36531	Sales - Highway & Streets Supplies			1,000	1,000
36691	Grant - THDA	109,699			
36701	Contributions & Donations - Dispatch Grant RC	5,868	4,178	12,000	12,000
36702	Donations - National Night Out	669		750	
36704	Grant - Library		4,101		
36705	Grant - GHSO	9,381	44,009		
36714	Contributions - Parks & Recreation	1,203			
36726	Contributions - Old Timers Festival	26,020	12,901	15,000	15,000
36727	Contributions - Pageant	1,417	3,544	3,000	1,500
36728	Contributions - Toy Drive	1,510			
36900	Other Financing Sources	5,119	42,318	3,000	3,000
36905	Utility Incentives		1,700		
36920	Sale of Bonds - Lease Agreement	990,000	563,149		
37840	Prior Years Surplus			(86,514)	1,999,965
37497	Recycling Revenue	4,127	1,348	800	500
	TOTAL OTHER REVENUE	**1,208,268**	**716,137**	**(33,464)**	**2,048,465**
TOTAL REVENUE		**17,534,431**	**17,551,916**	**16,503,556**	**19,396,845**

GENERAL FUND EXPENDITURES

Legislative

Purpose:

The Legislative Board is the Board of Mayor and Aldermen for the City of La Vergne. The Board consists of five (5) members who are elected at-large for staggered four (4) year terms. These elections are non-partisan and are held in November during even-numbered years. The duties of this Board include: enacting legislation and policies that are necessary to protect the health, safety and welfare of the citizens of La Vergne; reviewing and adopting the annual budget; appointing the city administrator and various department heads as required by the charter; appointing board and committee members; and representing the city at various official events.

Organizational Chart:

Board of
Mayor and Aldermen

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41110	**LEGISLATIVE BOARD**				
111	Salaries - Permanent Employees	29,400	29,400	29,400	29,400
141	FICA (Employer's Share)	2,304	2,267	2,248	2,248
142	Hospital & Health Insurance	53,028	71,962	60,140	80,996
148	Employee Education & Training		250	1,000	
221	Printing, Stationary & Envelopes	70	35	200	
235	Memberships & Registration Fees	18,131	12,171	14,000	14,000
236	Public Relations	600			
260	Repair & Maintenance Services	20			
280	Travel	1,907	2,367	4,000	4,000
287	Meals & Entertainment	210	363	500	500
310	Office Supplies & Materials	118	178	500	500
312	Small Items of Equipment	47			
320	Operating Supplies	253	954	500	500
323	Food	531	2,575	1,500	1,500
326	Clothing & Uniforms	96	74	200	200
331	Gas, Oil & Fuel	456	61	500	500
		---	---	---	---
	Total Legislative Board	107,170	122,658	114,688	134,344

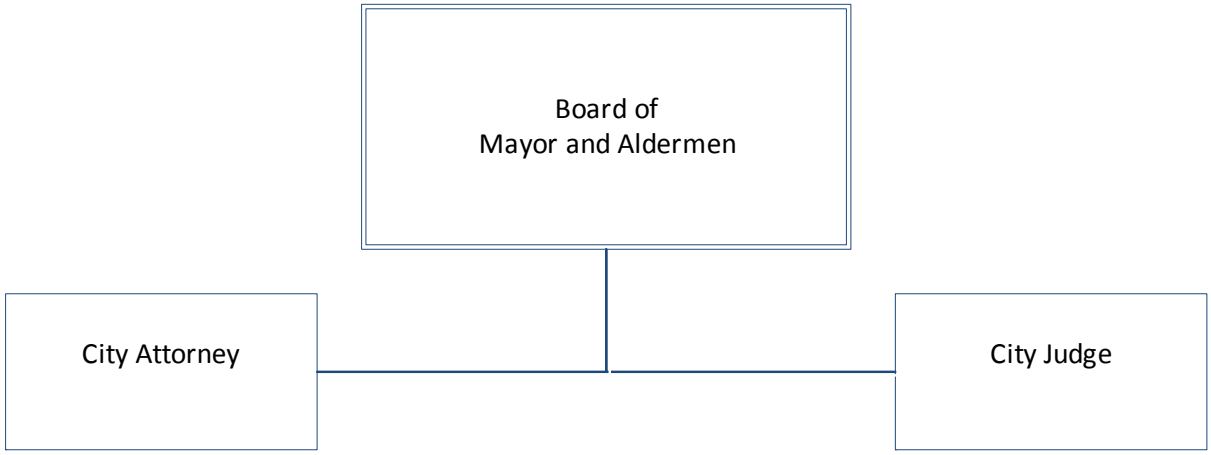
Judicial

Purpose:

This department consists of the City Attorney and the City Judge. The City Attorney advises the Board and department heads on all legal issues that affect the city. The city attorney attends all board workshops and meetings as well as other board and committee meetings. The City Attorney is a part-time position and is appointed by the Board of Mayor and Aldermen.

The City Judge is also a part-time position and is appointed by the Board of Mayor and Aldermen. The City Judge is responsible for presiding over the municipal court that hears cases that involve violations of city ordinances and in particular traffic violations. Any violations of state criminal laws are sent to the Rutherford County court system.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41200	**JUDICIAL**				
111	Salaries - Permanent Employees	80,000	80,229	80,000	90,000
141	FICA (Employer's Share)	6,120	5,875	6,121	6,886
142	Hospital & Health Insurance	36,908	32,082	42,352	21,576
143	Retirement	675	169	3,600	4,050
252	Legal Services	27,986	25,989	35,000	35,000
259	Other Professional Services	477	18,794	500	500
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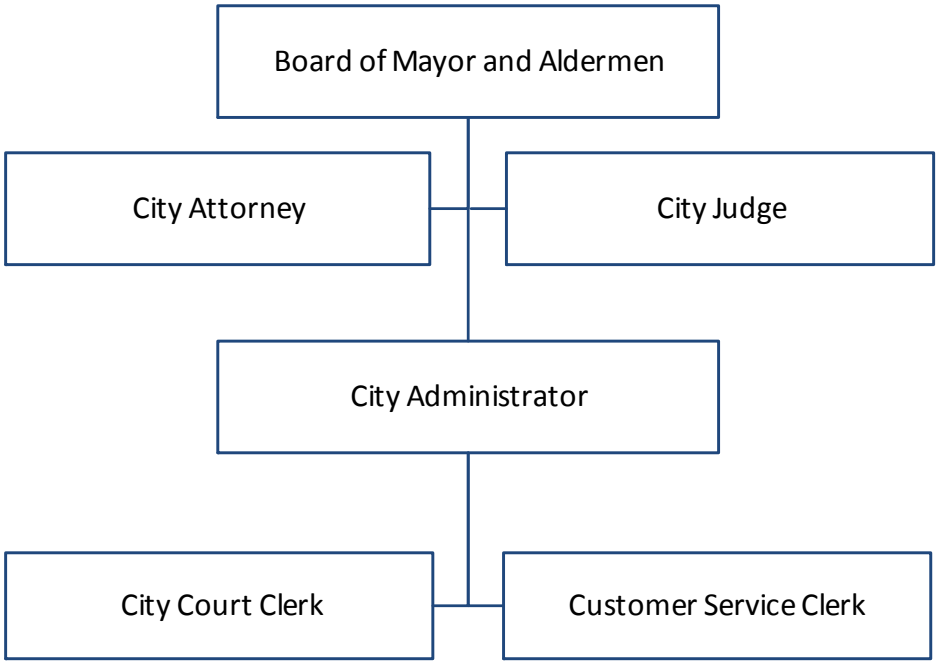
	Total Judicial	152,166	163,137	167,573	158,012

City Court

Purpose:

City Court has jurisdiction within the City of La Vergne over cases involving Municipal Code and traffic violations. The courtroom is located in the Multipurpose Building and the City Court Clerk's Office is located in City Hall. The City Court Clerk's Office records and maintains permanent records of cases that come before the City Court. The City Court Clerk's Office also receives monies for fines and costs.

Organizational Chart:



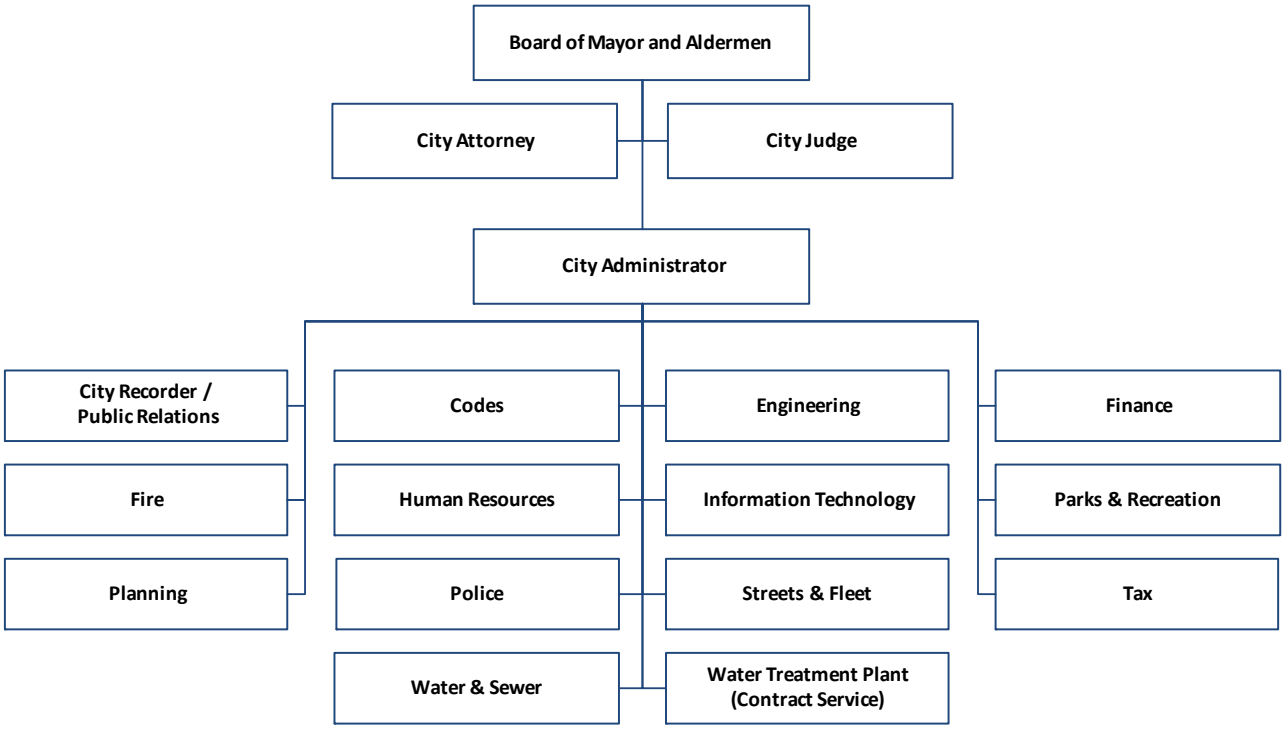
OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41210	**CITY COURT**				
121	Wages - Permanent Employees			75,611	76,579
122	Wages - Permanent Employees - Overtime			800	800
132	Lump Sum Pay - Pay Plan				1,300
134	Longevity Pay			1,240	1,290
141	FICA (Employer's Share)			5,940	6,118
142	Hospital & Health Insurance			42,318	42,325
143	Retirement			3,495	3,599
148	Employee Education & Training			200	1,000
211	Postage			250	250
235	Memberships & Registration Fees				100
260	Repair & Maintenance Services			3,600	4,200
280	Travel			200	200
298	Collection Fees			500	500
310	Office Supplies & Materials			1,000	5,000
326	Clothing & Uniforms			250	250
		---	---	---	---
	Total City Court			135,404	143,511

City Administrator

Purpose:

The City Charter authorizes the Board of Mayor and Aldermen to appoint a City Administrator to administer the business of the city. The City Administrator serves at the pleasure of the Board. The City Administrator is responsible for the supervision of all city departments, enforcement of all policies and ordinances that are adopted by the Board, oversee and help with the preparation of an annual city budget, make recommendations to the Board for improving the quality and quantity of public services to be rendered to the citizens, and any other duties designated or required by the Board. The City Administrator attends all Board workshops and meetings and also attends various other committee meetings.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41340	**CITY ADMINISTRATOR**				
111	Salaries - Permanent Employees	77,499	26,030	86,494	91,084
121	Wages - Permanent Employees	441	30,115		
122	Wages - Permanent Employees - Overtime		144		
129	Other Wages			(47,744)	(49,817)
134	Longevity Pay	100	370	720	720
141	FICA (Employer's Share)	6,168	4,352	6,672	7,023
142	Hospital & Health Insurance	21,304	24,162	21,548	21,585
143	Retirement	1,412	616	3,925	4,131
147	Unemployment Insurance	2,171			
148	Employee Education & Training			1,000	1,000
211	Postage	41	352	200	200
235	Memberships & Registration Fees	310	672	1,500	1,500
236	Public Relations	16			
256	Consultant Services		14,224		
259	Other Professional Services	22			
260	Repair & Maintenance Services	10			
280	Travel	54		1,500	1,000
287	Meals & Entertainment	4,423	4,325	4,000	2,500
310	Office Supplies & Materials	310	176	1,000	1,000
312	Small Items of Equipment		2,934	500	500
320	Operating Supplies	199			
323	Food	483			
326	Clothing & Uniforms	0	3,000	500	500
331	Gas, Oil & Fuel	1,444	1,060	2,000	2,000
533	Machinery & Equipment Rental				1,300
930	Building Improvements		29,423		
944	Transportation Equipment			26,000	
		---	---	---	---
	Total City Administrator	116,408	141,954	109,815	86,226

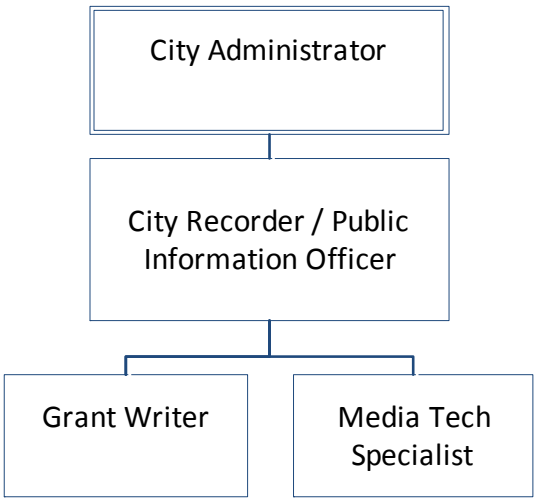
City Recorder

Purpose:

This department is responsible for the organization and maintenance of the city's legal records. The City Recorder is the official custodian of official City Records and public documents. This department provides public records and information to citizens, civic groups, the media and other agencies as requested. These records include: Minutes of Meetings, Ordinances, Resolutions, Deeds, Easements, Contracts, and other necessary legal information.

This department also prepares and distributes agendas, materials, minutes, and records for various city meetings. The City Recorder or his designee attends all regular and special City Council meetings, Planning Commission meetings, Board of Zoning Appeals meetings, Beer Board meetings, Local Emergency Planning Committee meetings, Construction Board of Adjustment and Appeals meetings and the Stormwater Appeals and Advisory Board meetings and records the minutes for those meetings.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41510	**CITY RECORDER**				
111	Salaries - Permanent Employees	65,476	46,637	48,732	66,625
121	Wages - Permanent Employees	105,550	107,347	35,236	37,382
122	Wages - Permanent Employees - Overtime	12	119	200	200
134	Longevity Pay	2,000	2,180	390	590
141	FICA (Employer's Share)	13,669	12,134	6,468	8,017
142	Hospital & Health Insurance	58,292	79,747	42,384	42,545
143	Retirement	7,350	8,771	3,805	4,716
148	Employee Education & Training	450	785	500	500
211	Postage	539	239	750	500
231	Publication of Formal & Legal Notices	3,982	5,468	7,000	7,000
235	Memberships & Registration Fees	463	363	300	300
259	Other Professional Services	8,372	4,048	3,000	3,000
260	Repair & Maintenance Services	3,868	8,713	5,500	5,600
280	Travel		494	500	500
310	Office Supplies & Materials	1,061	3,845	1,000	1,000
312	Small Items of Equipment		981	250	250
320	Operating Supplies	147	39		
326	Clothing & Uniforms	305	284	250	250
331	Gas, Oil & Fuel	949	339	2,000	1,500
533	Machinery & Equipment Rental	5,295	3,960	4,000	4,000
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	Total City Recorder	277,779	286,495	162,265	184,475

Tax Administration

Purpose:

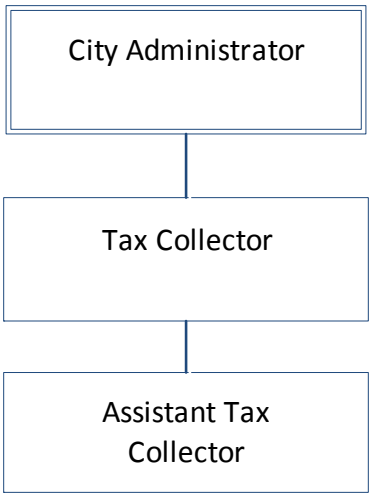
The duties of this office are to collect Property taxes and submit delinquent taxes to the City Attorney for approval to turn them over to Chancery Court. The tax administration office also takes elderly property owners through the tax relief process, submits tax relief applications, and processes payments received from the State of Tennessee.

In addition, the tax administration office processes new business licenses. New licenses and any changes that have been made are submitted electronically to the state. When the business owner pays the Department of Revenue, the tax administration office receives the clearance to process the renewed license.

Hotel / Motel taxes are processed by this office. This entails processing the payments received and mailing the owner a receipt for payment.

First and foremost the job of the tax administration office is customer service be it over the phone or at the front desk.

Organizational Chart:



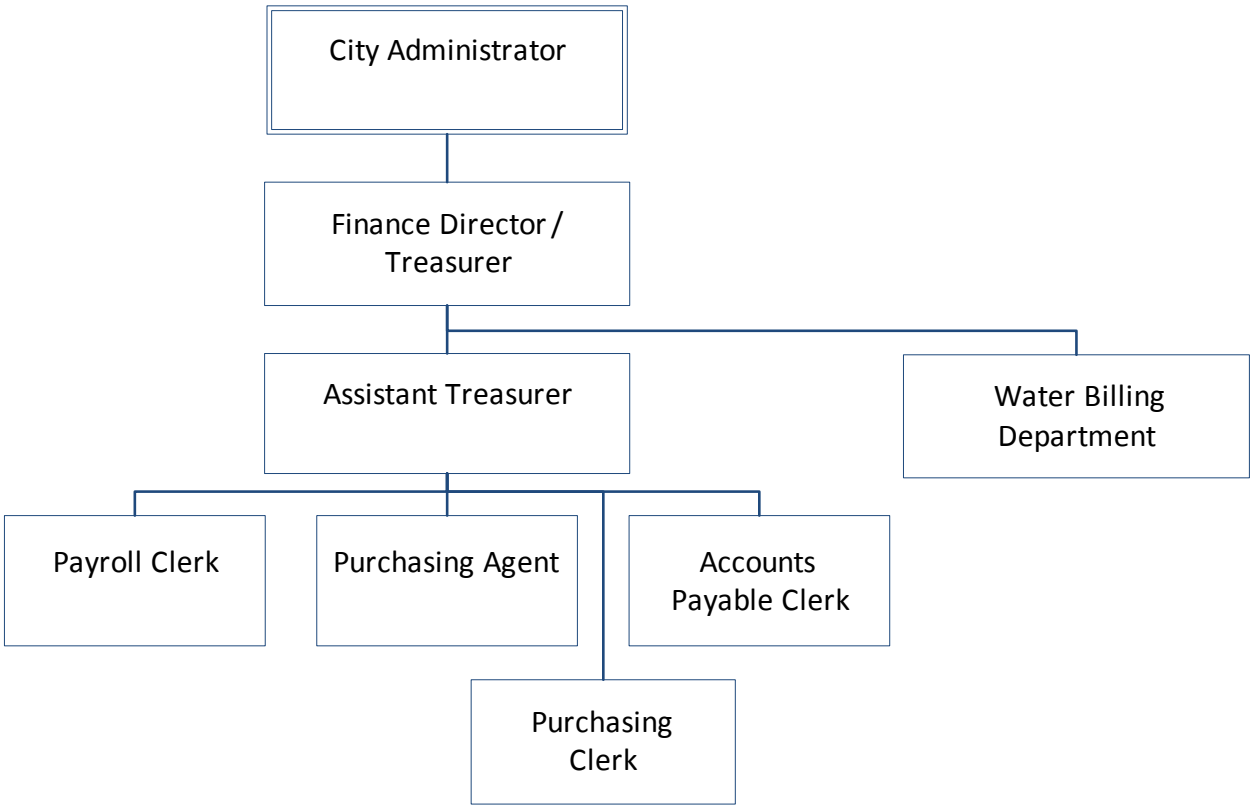
OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41550	**TAX ADMINISTRATION**				
111	Salaries - Permanent Employees	47,017	48,245	48,754	49,852
121	Wages - Permanent Employees	32,984	33,899	34,226	35,252
122	Wages - Permanent Employees - Overtime	140		300	300
132	Lump Sum Pay - Pay Plan				1,463
134	Longevity Pay	1,300	1,390	1,440	1,440
141	FICA (Employer's Share)	6,530	6,389	6,481	6,756
142	Hospital & Health Insurance	26,514	32,622	30,617	30,634
143	Retirement	3,817	3,758	3,813	3,975
211	Postage	4,205	3,424	6,000	6,000
221	Printing, Stationary & Envelopes	713	852	1,000	1,000
235	Memberships & Registration Fees		50	800	800
259	Other Professional Services	6,943	7,721	7,000	174,607
260	Repair & Maintenance Services	3,750	4,054	4,000	5,000
280	Travel	1,851	468	2,000	2,000
310	Office Supplies & Materials	841	306	800	800
312	Small Items of Equipment		273	200	200
326	Clothing & Uniforms	54			
401	Tax Relief	7,446	5,771	7,500	7,000
		---	---		
	Total Tax Administration	144,104	149,223	154,931	327,079

Treasurer

Purpose:

The Finance Department is responsible for all treasury, payroll, purchasing and payables needs for the City of La Vergne. The department is also responsible for investments, financing needs, maintaining fixed assets, preparation of annual budget and assist auditors with year end audit and compilation of Comprehensive Annual Financial Report.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41592	**TREASURER**				
111	Salaries - Permanent Employees	114,667	113,253	116,650	125,051
121	Wages - Permanent Employees	131,857	130,713	139,591	144,726
122	Wages - Permanent Employees - Overtime	1,469	3,383	2,000	2,000
129	Other Wages	(149,150)	(163,998)	(166,873)	(163,694)
134	Longevity Pay	2,050	1,850	2,120	2,370
141	FICA (Employer's Share)	19,797	18,774	19,917	20,973
142	Hospital & Health Insurance	104,065	103,032	127,188	103,777
143	Retirement	10,363	9,881	11,717	12,337
147	Unemployment Insurance		1,115		
148	Employee Education & Training	340	1,092	1,500	1,500
211	Postage	1,944	1,614	2,500	2,500
231	Publication of Formal & Legal Notices	5,957	5,704	3,000	3,000
235	Memberships & Registration Fees	980	775	1,500	1,500
237	Advertising	2,019			
253	Accounting & Auditing Services	15,323	26,213	16,000	16,000
259	Other Professional Services	833	723	200	500
260	Repair & Maintenance Services	9,476	10,016	10,000	12,000
280	Travel	58	853	300	300
287	Meals & Entertainment	140		100	100
310	Office Supplies & Materials	4,594	3,919	4,500	4,500
312	Small Items of Equipment		2,980	1,400	1,400
320	Operating Supplies	232		500	500
531	Storage Rental	585	495	600	600
555	Bank Service Charges	11,900	12,519	12,000	12,000
		---	---	---	---
	Total Treasurer	289,500	284,907	306,410	303,940

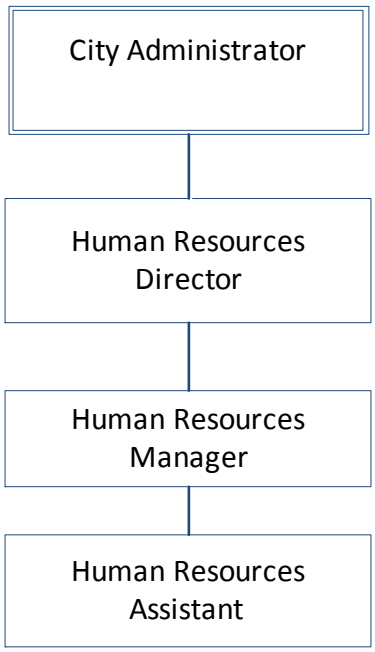
Human Resources

Purpose:

The City of La Vergne Human Resources Department facilitates and executes tangible Human Resources Management, while skillfully seeking highly qualified individuals to provide optimal customer service to both internal and external customers. The Departments provides recruitment, selection, benefits administration, employee relations, training and development, risk management, records management services and support throughout the city to meet the needs of a diverse workforce.

Human Resources is responsible for ensuring Employment Law and policy and procedural compliance as outlined in the City of La Vergne Personnel Policy and Procedural Manual and as mandated by Federal and state law. Compliance includes Wage & Hour, ADA, FMLA, EEO, HIPAA, Workers' Compensation, Title VI and Risk Management to include; general liability and oversight for property and casualty claims. The current department consists of a Human Resources Director, Human Resources Manager and Human Resources Assistant.

Organizational Chart:



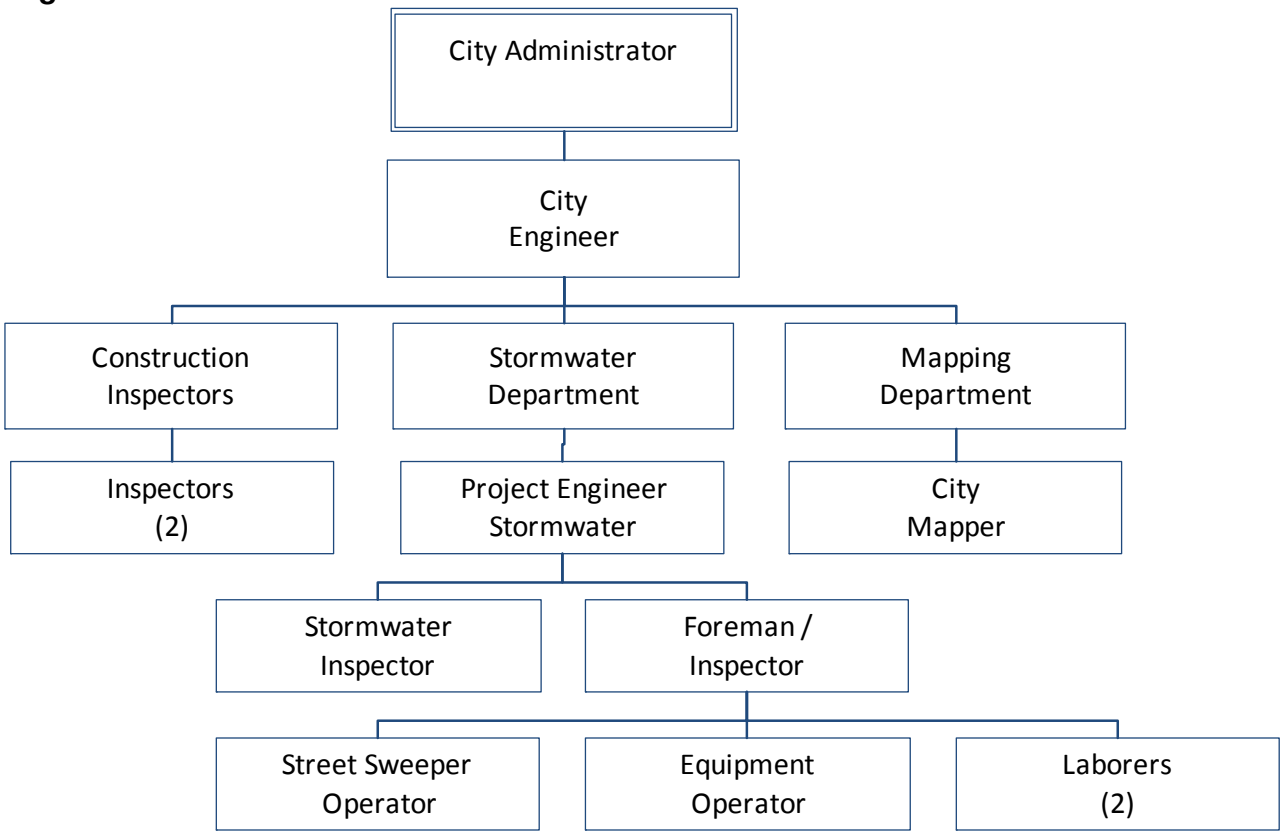
OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41650	**HUMAN RESOURCES**				
111	Salaries - Permanent Employees	55,685	75,109	110,948	119,274
121	Wages - Permanent Employees	62,252	18,713	30,409	31,321
122	Wages - Permanent Employees - Overtime	74	25	500	500
129	Other Wages	(71,624)	(56,798)	(84,486)	(93,432)
134	Longevity Pay	800	710	610	760
135	Employee Relations		11,304	9,700	11,700
141	FICA (Employer's Share)	9,335	7,140	10,898	11,617
142	Hospital & Health Insurance	44,968	36,522	51,940	63,774
143	Retirement	5,545	3,867	6,411	6,834
147	Unemployment Insurance	2,305			
148	Employee Education & Training	600	1,309	3,000	3,000
211	Postage	403	241	200	200
221	Printing, Stationary & Envelopes			100	100
231	Publication of Formal & Legal Notices		35		
233	Subscriptions - Newspapers, etc.	240			
235	Memberships & Registration Fees	261	352	500	800
237	Advertising			200	
259	Other Professional Services	13,136	55,548	105,000	105,000
280	Travel	1,878	579	2,000	2,000
287	Meals & Entertainment		27	200	200
310	Office Supplies & Materials	1,512	2,823	1,500	1,500
320	Operating Supplies		1,052		
323	Food	306	815	500	500
		---	---	---	---
	Total Human Resources	127,675	159,373	250,130	265,648

Engineering

Purpose:

The Engineering Department is responsible for reviewing all construction plans that are submitted to the City for approval to make sure they meet all City requirements. The department is responsible for managing city construction projects and the GIS and mapping program. The mapping program is responsible for maintaining the City's log of the streets in map and database form and for maintaining all 911 addressing for the City. Subdivision bonds and letters of credit are currently being kept up to date by this department also. The department assists the Planning Department with the Planning Commission and the Board of Zoning Appeals meetings.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41670	**ENGINEERING**				
111	Salaries - Permanent Employees	104,574	70,719	75,838	78,060
121	Wages - Permanent Employees	99,702	103,093	109,251	115,553
122	Wages - Permanent Employees - Overtime	447	247	2,000	2,000
129	Other Wages	(129,044)	(105,348)	(113,185)	(117,127)
134	Longevity Pay	1,350	1,580	1,780	1,980
141	FICA (Employer's Share)	16,374	13,493	14,449	15,115
142	Hospital & Health Insurance	76,297	71,422	73,146	73,216
143	Retirement	6,778	6,515	8,499	8,892
147	Unemployment Insurance	45			
148	Employee Education & Training	162	760	1,500	1,500
211	Postage	186		150	150
221	Printing, Stationary & Envelopes	27		100	100
235	Memberships & Registration Fees	3,084	540	2,500	2,500
241	Electric	4,028	4,264	4,000	4,000
242	Water	108	107	100	10
244	Natural Gas	3			
259	Other Professional Services	774		10,000	10,000
260	Repair & Maintenance Services	368		3,500	3,500
266	Repair & Maintenance - Buildings	65		1,000	1,000
280	Travel	21		750	750
287	Meals & Entertainment	578		750	750
310	Office Supplies & Materials	2,173	1,475	1,500	1,500
312	Small Items of Equipment	1,485	1,490	1,500	1,500
320	Operating Supplies	2,049	2,089	4,000	4,000
324	Janitorial Supplies	219	330	500	500
326	Clothing & Uniforms	1,782	1,472	2,500	2,500
331	Gas, Oil & Fuel	3,449	3,703	4,500	4,500
533	Machinery & Equipment Rental	1,319	227	1,000	1,000
940	Machinery & Equipment	9,118			
944	Transportation Equipment		24,669		
		---	---	---	---
	Total Engineering	207,519	202,846	211,628	217,450

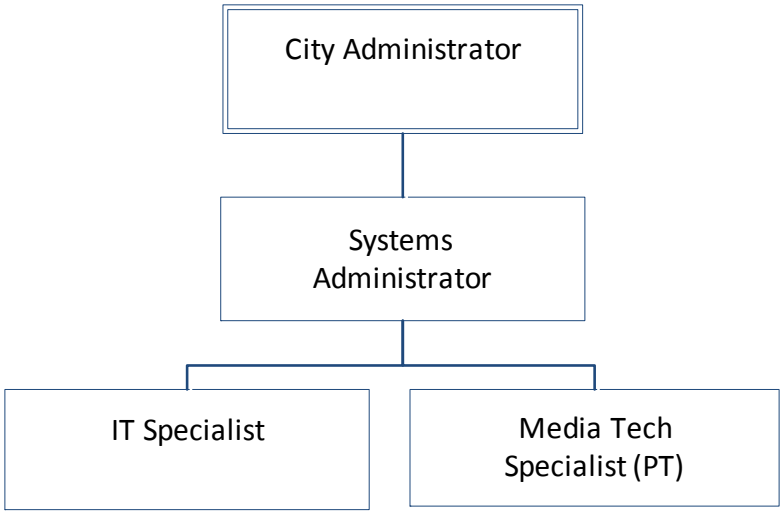
Information Technology

Our Purpose:

The City of La Vergne's Information Technology Department is responsible for the design, upkeep, and maintenance of all city networked and standalone systems. This includes the network itself, covering fiber lines to VPNs. Information Technology also maintains the city's voice systems such as cell, voice over IP, and land lines within our organization. The Information Technology Department also oversees the acquisition, implementation, maintenance and planning of technology systems for the organization including the security of its physical and virtual structures.

Information Technology Department maintains many locations throughout the city including but not limited to three Fire Department stations, three Police Department buildings, four public buildings, Water Treatment Plant, Parks and Recreation building, and the Public Works building. Information Technology provides support for the city 24/7 to accommodate police and fire services and other needs such as employees working late to catch up on work and late night server maintenance as a couple of examples.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41680	**INFORMATION TECHNOLOGY**				
111	Salaries - Permanent Employees	51,329	52,670	53,226	54,599
121	Wages - Permanent Employees	100,210	59,514	61,294	65,245
122	Wages - Permanent Employees - Overtime	6,349	813	6,000	6,000
129	Other Wages	(88,103)	(62,752)	(63,846)	(66,170)
134	Longevity Pay	1,150	610	710	560
141	FICA (Employer's Share)	12,627	8,703	9,274	9,670
142	Hospital & Health Insurance	44,968	32,622	30,686	30,725
143	Retirement	3,927	1,795	4,426	4,628
148	Employee Education & Training	4,598			
211	Postage	77	2,889	100	100
231	Publication of Formal & Legal Notices				200
233	Subscriptions - Newspapers, Software, etc.	6,695	2,627	7,000	7,000
235	Memberships & Registration Fees	8,800	8,800		8,800
245	Telephones & Cell Phones	113,261	127,184	120,000	150,000
260	Repair & Maintenance Services	4,570	2,408	5,000	17,000
280	Travel			500	500
310	Office Supplies & Materials	966	1,061	2,500	2,500
312	Small Items of Equipment	46,075	45,140	50,000	50,000
320	Operating Supplies	11,476	13,010	7,000	7,000
326	Clothing & Uniforms	43	277	500	500
331	Gas, Oil & Fuel	1,315	863	1,800	900
346	Communications Maintenance		66,132	32,578	32,578
945	Communication Equipment - Rutherford County		195,624		
948	Computer Equipment	30,856		75,000	26,000
		---	---	---	---
	Total I.T. Department	361,188	559,988	403,748	408,334

Planning

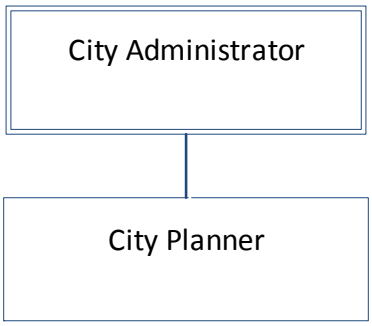
Purpose:

The Planning Department is responsible for all aspects of land-use decisions made within the city limits. The department maintains, interprets, and amends the city's zoning ordinance and subdivision regulations, as well as the municipal zoning map. The city planner reviews subdivision plat proposals; site plans for commercial and industrial developments; requests for special exceptions, variances, and property rezonings; and assists applicants through both the submittal and public meeting process.

The city planner staffs the monthly planning commission workshop, the Board of Zoning Appeals, and the Planning Commission meetings. During day-to-day operations, staff responds to inquiries from citizens, developers, surveyors, and real estate appraisers on planning-related issues. The city planner is a member of the Metropolitan Planning Organization (MPO) and works to identify priority projects and funding. The city planner also prepares long-range and strategic-planning documents that aim to shape growth and development for the City of La Vergne.

The City Planner is also a member of the Economic Development Advisory Committee, which works to promote the city, recruit and retain both commercial and industrial development, and foster economic diversity for the long-term prosperity of La Vergne.

Organizational Chart:



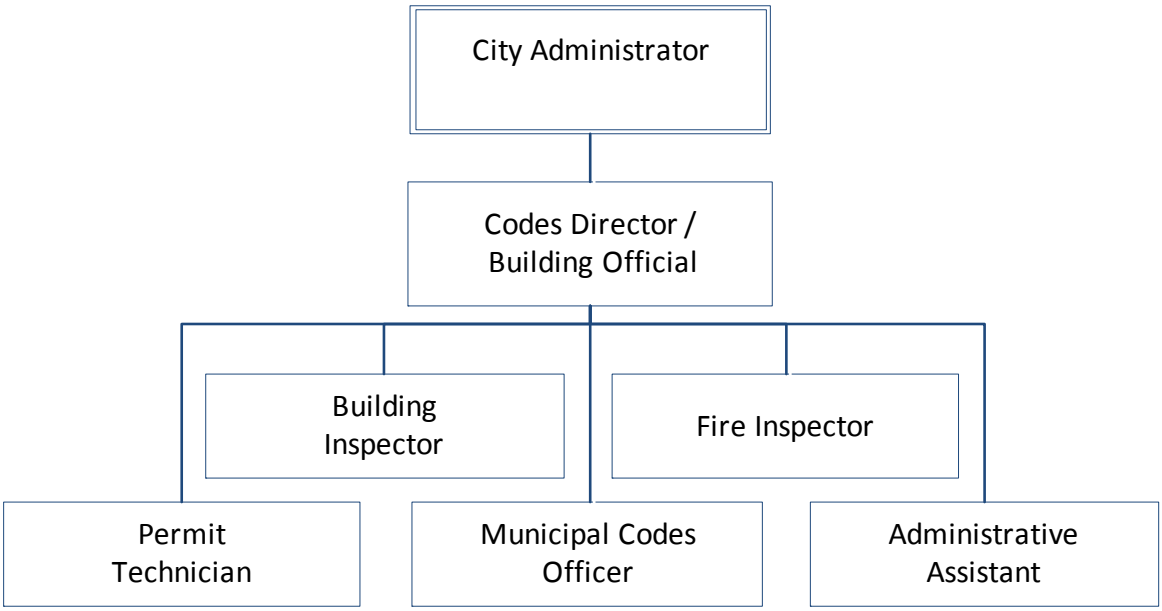
OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41700	**PLANNING**				
111	Salaries - Permanent Employees		39,642	43,298	44,597
134	Longevity Pay		120	170	220
141	FICA (Employer's Share)		3,042	3,325	3,429
142	Hospital & Health Insurance		13,222	9,443	9,453
143	Retirement			1,956	2,017
148	Employee Education & Training		284	1,000	1,000
211	Postage		3	150	150
221	Printing, Stationary & Envelopes		33		
233	Subscriptions - Newspapers, etc.			100	100
235	Memberships & Registration Fees		4,529	5,000	5,000
259	Other Professional Services		17,235	5,000	5,000
280	Travel		613	500	1,000
287	Meals & Entertainment		283	250	250
310	Office Supplies & Materials		976	500	750
312	Small Items of Equipment		119	500	500
320	Operating Supplies			200	
323	Food			1,000	750
326	Clothing & Uniforms			200	200
331	Gas, Oil & Fuel		102	200	100
533	Machinery & Equipment Rental		97		
		---	---	---	---
	Total Planning Department		80,299	72,792	74,516

Codes Administration

Purpose:

The Codes Department enforces Building Codes and certain Municipal Codes regarding zoning, property maintenance, safety, and general appearance of the City. The department is responsible for reviewing new residential and commercial building plans, building inspections of commercial, industrial, and residential buildings, issuing permits, and issuing certificates of occupancy. The department also responds to all codes complaints from the citizens.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41710	**CODES ADMINISTRATION**				
111	Salaries - Permanent Employees	47,084	53,179	54,775	56,863
121	Wages - Permanent Employees	57,262	59,103	63,776	64,664
122	Wages - Permanent Employees - Overtime	562	71	7,000	7,000
126	Wages - Permanent Employees - Inspectors	70,094	100,889	109,268	116,871
132	Lump Sum Pay - Pay Plan				1,027
134	Longevity Pay	2,950	1,920	2,170	1,820
141	FICA (Employer's Share)	14,086	16,334	18,128	18,992
142	Hospital & Health Insurance	88,561	99,822	126,961	115,286
143	Retirement	8,092	4,752	10,664	11,170
147	Unemployment Insurance	2,750	5,873		
148	Employee Education & Training	510	1,047	6,500	6,500
211	Postage	66	168	300	800
221	Printing, Stationary & Envelopes	296	70	200	400
233	Subscriptions - Newspapers, etc.		200		
235	Memberships & Registration Fees	910	484	800	800
241	Electric	4,028	4,264	4,000	4,000
242	Water	108	107	150	150
244	Natural Gas	3			
259	Other Professional Services		167	200	200
260	Repair & Maintenance Services	446	101	500	500
265	Repair & Maintenance - Grounds	6,820	4,460	10,000	8,000
266	Repair & Maintenance - Buildings	65		200	200
280	Travel	112	720	2,600	2,000
287	Meals & Entertainment	53		1,300	800
310	Office Supplies & Materials	2,138	2,121	3,150	2,500
312	Small Items of Equipment	1,101	85	2,200	2,000
313	Books	1,299	488	2,500	1,800
320	Operating Supplies	1,192	641	2,000	1,800
323	Food		58		
324	Janitorial Supplies	219	216	400	400
326	Clothing & Uniforms	1,167	1,489	2,000	2,000
331	Gas, Oil & Fuel	6,474	5,295	7,500	5,000
365	Condemnation			56,000	20,000
533	Machinery & Equipment Rental	1,319	250	200	200
944	Transportation Equipment		19,544	26,000	
		---	---	---	---
	Total Codes Administration	319,767	383,917	521,442	453,743

City Hall Buildings

Purpose:

The majority of the budget expenditures for this department are for property and casualty insurance for city buildings and property. Other expenditures include building and property maintenance and improvements.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
41810	**CITY HALL BUILDINGS**				
135	Employee Relations	134			
211	Postage	1,095	232		
221	Printing, Stationary & Envelopes	944			
233	Subscriptions - Newspapers, etc.	344	467	100	100
235	Memberships & Registration Fees	836	836	1,000	1,000
236	Public Relations	275			
241	Electric	14,180	16,284	22,000	22,000
242	Water	8,923	12,182	7,500	12,000
244	Natural Gas	2,930	1,253	3,000	3,000
259	Other Professional Services	3,841		1,000	51,000
260	Repair & Maintenance Services	2,279	2,090	7,000	7,000
266	Repair & Maintenance - Buildings	7,310	5,909	10,000	10,000
310	Office Supplies & Materials	8,849	8,440	8,500	8,500
312	Small Items of Equipment	954	2,128	2,000	2,000
320	Operating Supplies	2,470	3,894	5,000	5,000
324	Janitorial Supplies	2,404	2,003	3,000	3,000
510	Insurance	286,062	328,027	275,000	300,000
533	Machinery & Equipment Rental	7,446	8,857	8,000	9,500
534	NES Pole Attachment Fees	11,364	13,031	15,000	15,000
939	Other Improvements		28,125		
		---	---	---	---
	Total City Hall Buildings	362,641	433,757	368,100	449,100

Police

Purpose:

The La Vergne Police Department (LPD) was established in the City of La Vergne, Tennessee Charter. In Section 6-1-101 (2) the Charter states, "'Department head' means the city administrator, city recorder, treasurer, police chief, and any other department heads appointed by the board or mayor." Responsibilities of the LPD include the enforcement of City ordinances; maintaining the peace; patrolling the 177+ miles of streets and highways in the City; keeping records of traffic crashes and criminal offenses occurring within the City, and reporting them to state and federal agencies; receiving 911 emergency calls originating in La Vergne and dispatching the appropriate emergency service agencies; investigating misdemeanor and felony state criminal offenses and prosecuting identified persons who commit these crimes; educating the citizens on the prevention of crimes, highway and other public safety preventative measures, and victims/witnesses assistance.

For the FY 14-15 budget year, the Board of Mayor and Aldermen funded the LPD with 71 total positions: 52 sworn law enforcement positions, and 19 non-sworn positions. The Chief of Police is responsible for the operation of the department, and the $5.8 million General Fund operating budget.

During FY 13-14, the La Vergne Police Department began utilizing "flex shifts" to provide more personnel on-duty during peak times for calls-for-service (CFS). Personnel in the Patrol Division are assigned to work shifts that overlap, in an effort to reduce the response times for our calls-for-service, and to provide an increased presence in areas and at times indicating increased criminal activity. In order to increase the number of Patrol Officers available for our continuing increase in CFS, additional personnel will be required.

In FY 90-91, the population of La Vergne was 8,220 and the LPD had 19 sworn officers, a rate of 2.31 sworn per 1,000 population; in FY 00-01 the population was 18,687 with 42 sworn, and a rate of 2.25 per 1,000 population; and, in FY 13-14 the Rutherford County Chamber of Commerce estimated population was 34,703, and a rate of 1.50 sworn per 1,000 population. As La Vergne's population has increased 322.2% in the past quarter of a century, the ratio of sworn law enforcement officers per 1,000 population has decreased -35.1%. According to the Federal Bureau of Investigation's "Crime in America 2012" report, Tennessee had a population of 6,445,821, 16,394 sworn law enforcement officers, and a statewide rate of 2.54 sworn per 1,000 population. The same report indicated the southeast states averaged 2.1 sworn per 1,000 population.

Patrol Division - The largest Division in the department is the Patrol Division. Personnel are all uniformed and assigned to one of three (3) shifts. They work four (4) 10-hour shifts

per week. Each shift is commanded by a Lieutenant, with one (1) Sergeant per shift, and staffed with eight (8) to eleven (11) Patrol Officers. These personnel are responsible for all the uniformed law enforcement functions with the department, including: responding to crimes-in-progress; the investigation of traffic crashes; the initial investigation and reporting of all crimes within the City; arresting and prosecuting perpetrators of crimes; assisting stranded motorists; responding to assist Emergency Medical Service and Fire with sick and injured citizens; searching for missing or lost children or adults; providing traffic control and security for special events within the City; and providing a variety of specialized services to La Vergne's visitors and residents.

Criminal Investigation Division- The second largest sworn unit is the Criminal Investigation Division (CID). There are two (2) Sergeants and seven (7) Detectives assigned to CID, along with a non-sworn Administrative Assistant. These personnel are generally non-uniformed. One (1) Sergeant supervises five (5) Detectives in the Criminal Investigations and Internal Affairs Section. Their duties include: the investigation of all complaints of violation of city and departmental policy by members of the LPD, and criminal investigations of other city employees; technical investigations of felony offenses; interviewing witnesses and perpetrators of crimes; investigation of arsons, bombings, and other incendiary incidents; conducting surveillance of known and suspected criminals; preparing and serving search warrants for evidence of crimes; assisting the Patrol Division in investigations, as well as the Vice/Narcotics Section, and other law enforcement agencies.

One (1) Sergeant and two (2) Detectives are assigned to the CID's Vice/Narcotics Section. These officers generally work in covert operations gathering information and intelligence on prostitution, gambling, the sale and/or distribution of illegal drugs, prescription fraud, and the illicit sale or possession of prescription drugs. One (1) Patrol Division Officer is temporarily assigned to the DEA's middle Tennessee joint task force, and reports to the Vice/Narcotics Sergeant.

Crime Suppression Unit – One (1) Sergeant and two (2) Patrol Officer positions staff our CSU. These personnel work in non-typical law enforcement vehicles and "subdued" law enforcement uniforms, utilizing various aggressive patrol and surveillance methods in areas with higher crime rates, and areas that demonstrate a recent propensity to be targeted by criminals; serving felony warrants and arresting wanted criminals; assisting the Patrol Division, CID, and other law enforcement agencies on investigations and gathering criminal intelligence; and, staffing regular Patrol shifts and special events. One CSU Patrol Officer also serves as the Department's Terrorism Liaison Officer (TLO), and the other Patrol Officer serves as the Department's primary Public Information Officer for media inquiries. The K-9 Officer and K-9 partner "Mike" reports to the CSU Sergeant, but generally works Patrol Division assignments as a Zone Officer.

Support Services Division – Two (2) Sergeants are assigned to administrative duties at the LPD headquarters, to provide support to the entire staff. One Sergeant serves as the supervisor of the Records Section, and also manages all grants, special events and is responsible for the maintenance of all LPD records and archive, as well as the proper distribution of records to various state and federal agencies, and the public. The Training & Planning Sergeant assists with the assists in the research and writing of policy and

procedure documents, as well as the maintenance of our database and distribution of all General Orders; serves as our official keeper of training records, scheduling training, Field Officer Training Program manager, and Tennessee Peace Officer Standards and Training (POST) Commission liaison.

Executive Division – The Chief of Police, Assistant Chief of Police, and an Executive Assistant are the only staff assigned to this division of the Department. The Chief of Police is responsible for the overall operation of the department and serves as the chief executive and chief operations officer, and reports directly to the City Administrator. The Assistant Chief and Executive Assistant both report directly to the Chief. In addition, the Criminal Investigation / Internal Affairs Sergeant, Vice / Narcotics Sergeant, CSU Sergeant, Training/Planning Sergeant, and the Crime / Intelligence Analyst all report to the Chief. All other Divisions and Sections report directly to the Assistant Chief. The Assistant Chief also serves as the Acting Chief of Police anytime the Chief is not available or is incapacitated.

Emergency Communications Division – Personnel working in this Section are the "life-line" for Officers, Firefighters, other Emergency Service workers and agencies, and the citizens we serve. This Division is staffed with one (1) non-sworn Supervisor and ten (10) Emergency Communications Specialists (Dispatchers). All 911 calls in La Vergne are answered and dispatched to the appropriate agency(ies), as well as all non-emergency calls requiring a police, fire, EMS, or other such agency response. These personnel process an average of more than 30,000 calls-for-service annually, with approximately one-third of these being 911 calls. The new Computer-Aided Dispatch (CAD) software and hardware will be operational just before the end of FY 13-14 (June 30, 2014). Our radio upgrade for consoles and all back-end equipment should also be operational by the start of FY 14-15. This will ensure all radio communications are compliant with P25 requirements of the FCC, and function properly with the 800 infrastructure with Metro. These improvements provide a tremendous enhancement for our communications specialists, and the safety of our citizens and emergency services agencies.

Community Liaison Program – One (1) Patrol Officer serves full-time in this function. The CLO is the community's direct contact at the La Vergne Police Department. This position is responsible for: serving as a *D.A.R.E./G.R.E.A.T.* officer and coordinator of these two very valuable programs; Neighborhood Watch coordinator and trainer; speaker for civic and Church groups; the proactive coordinator and provider of our Victim/Witness Assistance Program; assist with our Citizens' Police Academy; community crime safety programs; assisting citizens who are victims to floods, fires, serious traffic crashes, and other similar critical incidents; and other community programs and events (e.g., National Night Out Against Crime, Carry The Load, et cetera).

Emergency Services Coordinator – This function is now handled by the Training/Planning Sergeant and the Records/Special Events Sergeant. These personnel share the duties formerly handled by a full-time person and they are responsible for the coordination of all La Vergne Police Department's emergency service functions, including: direct contact with the Rutherford County Emergency Management Agency, Tennessee Emergency Management Agency, and Federal Emergency Management Agency; all emergency management training, exercises, and events; emergency management planning; and, other assigned duties by the Chief.

Information Technology – One (1) non-sworn position was dedicated and filled in FY 13-14 to handle the increasing needs for full-time support of information technology and systems for the Police Department. This employee answers directly to the Assistant Chief of Police, and is responsible for all aspects of the special technology and systems at the LPD. The IT Specialist works closely with the Systems Director for the City to ensure all systems function in harmony.

Crime / Intelligence Analysis and Statistics – One (1) non-sworn position was added in FY 13-14 to provide a full-time person to gather, compile, analyze, and publish crime statistics and intelligence data. The position was filled near the end of FY 13-14, and will be instrumental in collecting and analyzing the various data to provide sworn personnel with timely information for intelligent policing and data-driven decision-making (e.g., when, where, and how available resources should be deployed to reduce the risk of crime).

LPD's "Mission, Values, Vision, Motto, & Mantra": (See attached)

Organizational Chart: (See attached)

OUR MISSION

The mission of the LaVergne Police Department is to provide and maintain a safe environment in which people can live and work in our community without fear. Every member of the Department acknowledges his or her obligation to provide professional law enforcement services by rendering aid to those in need, providing an environment free from fear, relentlessly seeking-out and bringing to justice those who violate the law, and protecting all persons and property equally, in accordance with legal and high ethical standards.

OUR VALUES

- Professionalism - Every member of the Department will give due diligence and conduct all their duties professionally, when interacting with each other and with citizens.
- Integrity - The LaVergne Police Department pledges to adhere to the highest standards of ethical behavior, on-duty and off, by all its members.
- Honor - We will always hold ourselves to the highest of moral and ethical standards, and ensure our actions and conduct are always in line with our values, even though they be unpopular, inconvenient, unprofitable, or dangerous to do so.
- Respect - We will always treat everyone with dignity and respect, and protect the constitutional rights of all citizens.

OUR VISION

The LaVergne Police Department will continuously strive to ensure a safe and secure community where the rights, history and diversity of each citizen are valued and respected. We will constantly evaluate and improve our efforts to enhance public safety with the goal of improving the quality of life and the reduction of crime and fear of crime in our community, through: aggressive and relentless enforcement of the law and bringing those who prey on others to justice; thorough and professional investigation of crimes; community programs for problem solving and crime prevention; open communication and interaction with the public as our partners and as customers worthy of our best service and efficiency; technology; and, personal and professional growth of our employees through training and education.

OUR MOTTO

Canis Pastoralis Sumus

"We are the Sheepdogs!"

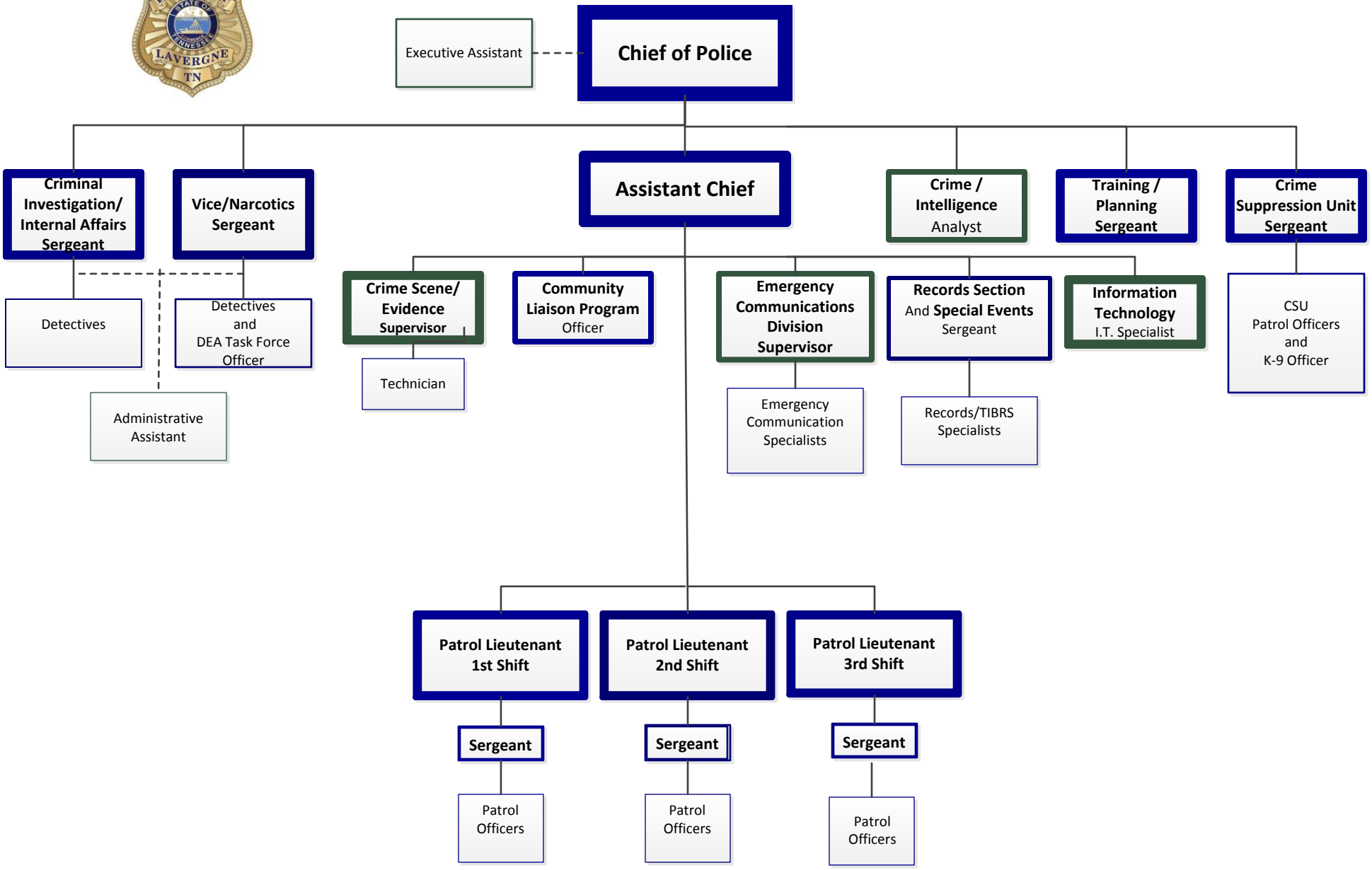
OUR MANTRA

"What we do for ourselves dies with us.
What we do for others in the world remains and is immortal."

–Robert Pine, Actor

LA VERGNE POLICE DEPARTMENT

REVISED 04/29/2014



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
42100	**POLICE**				
111	Salaries - Permanent Employees	107,795	147,805	166,818	153,425
121	Wages - Permanent Employees	1,835,706	2,176,282	2,076,183	2,240,249
122	Wages - Permanent Employees - Overtime	242,993	366,150	240,000	240,000
123	Wages - Permanent Employees - Clerical	176,189	179,634	284,064	304,621
124	Wages - Permanent Employees - Dispatchers	277,999	242,505	343,314	353,611
128	Salaries - Other (COPS More)	(24,600)	(25,200)		(24,000)
129	Other Wages	(30,000)			
132	Lump Sum Pay - Pay Plan				1,708
134	Longevity Pay	20,750	22,300	23,640	24,570
135	Employee Relations	140			
138	Clothing Allowance (Taxable Fringe Benefit)		4,200	4,200	5,400
141	FICA (Employer's Share)	209,352	238,976	239,744	253,845
142	Hospital & Health Insurance	992,508	1,054,502	1,297,610	1,280,532
143	Retirement	86,884	91,907	141,039	149,319
147	Unemployment Insurance	33,816	16,700		
148	Employee Education & TrainingG	46,438	35,856	35,000	40,000
170	Fees		350		
211	Postage	1,487	673	1,000	1,000
221	Printing, Stationary & Envelopes	1,495	1,937	3,000	3,000
223	Publications		7,953		1,000
231	Publication of Formal & Legal NoticesL				1,000
233	Subscriptions - Newspapers, Legal Bulletins, etc.	3,373		2,500	
234	Subscriptions - Law	221	350		2,500
235	Memberships & Registration Fees	15,373	7,660	8,000	4,000
236	Public Safety Awareness	3,000		2,100	3,000
241	Electric	42,539	41,068	49,000	43,000
242	Water	480	406	500	650
244	Natural Gas	1,772	1,928	3,500	3,000
248	Communications Services - Comcast				2,400
259	Other Professional Services	23,581	13,245	6,000	35,000
260	Repair & Maintenance Services	33,585	41,453	32,000	130,000
261	Repair & Maintenance - Motor Vehicles	10,349	11,417	17,000	7,500
266	Repair & Maintenance - Buildings	14,013	12,402	20,000	17,500
280	Travel	9,423	33,076	10,000	12,000
287	Meals & Entertainment	289	283	2,000	2,000
290	DUI Towing - Contractural Services				2,000
298	Collection Fees		105		
310	Office Supplies & Materials	38,065	33,952	30,000	30,000
312	Small Items of Equipment	10,466	15,783	15,000	18,000
313	Books		330		
320	Operating Supplies	24,360	26,543	32,500	32,000
322	Chemicals, Lab and Medical Supplies			2,500	2,500
323	Food	1,148	759	1,000	1,500
324	Janitorial SuppliesIES	1,763	2,016	1,500	2,000
326	Clothing & Uniforms	59,904	46,971	50,000	45,000
327	Firearm Supplies	13,846	20,278	17,000	20,000
331	Gas, Oil & Fuel	198,626	200,448	200,000	200,000
345	Metro Contract	65,896	96,255	90,000	62,500

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
533	Machinery & Equipment Rental	12,832	8,492	9,000	9,000
718	Sex Offender Expenses	450	679	1,000	1,000
734	Grant or Donation - Rutherford County CEC	5,868	4,178	12,000	12,000
789	Other Grants & Contrib. - Crime/Felony Accts.				2,000
791	Grants & Contributions - DARE	2,118			
796	Grants & Contributions - K-9 Unit	589			2,000
799	Grants & Contributions - Christmas Charity	4,501	2,960	3,000	
944	Transportation Equipment	866,814	654,016	30,000	
949	Other Machinery & Equipment			35,000	80,000
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	Total Police	5,444,197	5,839,583	5,537,712	5,813,330

Fire Protection and Control

Purpose:

It is the goal of the La Vergne Fire Department to be the most progressive, safe, and efficient fire department in the State of Tennessee in the next five (5) years. Over the next five years, it is our intent for our personnel to increase their fire knowledge, skill and ability by following the State of Tennessee Fire Commission training process. It is our goal to increase the safety and efficiency of our personnel in fire suppression, medical and specialized responses.

Mission: To protect life, property and the environment while being safe, efficient and courageous. Perform all duties with professionalism, respect, loyalty, honesty and integrity

Values: To promote a positive attitude while keeping everything in perspective and always "do the right thing".

- Teamwork: Working together to achieve common goals.
- Integrity: Committed to the highest standard of moral and ethical conduct.
- Excellence: Demanding the best from ourselves and others

Introduction:
It is the intent of La Vergne Fire Department to provide the safest and most efficient service possible to the citizens of La Vergne. To function most effectively we must contain the highest level of proficiency with the standards and criteria at the federal, state, and local level. La Vergne Fire Department has a five year plan.

Training
It is the intent of the La Vergne Fire Department to provide training and education to our staff, other city employees and citizens that may request or require our services. We wish to ensure that our personnel can safely and effectively deliver exceptional services to the City of La Vergne. The La Vergne Fire Department adheres to the State of Tennessee qualification and standards in training. Many of the certifications and standards, our training meets national standards.

The La Vergne Fire Department intends to continue the high quality of training that is currently in place. Our plan in the next 6 months to a year is to increase the scale of training locally. The fire administration has the capability and intends to provide several classes such as emergency medical response, basic and advanced fire suppression, pump operator, and fire officer to our personnel locally. These type classes will assist in review and increase the knowledge, skill and ability to all personnel in the department. It is also the intent to provide such basic training to future volunteer prospects. This will assist

our department with recruitment and retention. As we know, training is an investment to the city and the citizens we serve.

Current Certification Levels	
Certifications	
State Fire Commission Firefighter I	**24**
State Fire Commission Firefighter II	**11**
State Fire Commission Instructors	**10**
State Fire Commission Fire Officer I	**4**
State EMS or National Registry EMT	**10**
State EMS or National Registry EMR	**11**
State Haz-Mat Tech	**15**
Vehicle Extrication	**39**
State Bomb & Arson Investigator	**1**
State Meth Lab Tech	**3**

The La Vergne Fire Department will also increase the training in rescue services. We hope to provide awareness level for specialized rescue response in the next 6 months to a year for the personnel that need this type of training. Many of our personnel have already received and excelled in these areas. In the next the five years, it is our intent to provide technician level training and response in rope rescue, swift water/ flood water rescue, CBRNE Hazmat, Urban Search and Rescue, Missing Person Searches, Confined Space and underwater rescue and recovery. This process training will be held locally and across the state.

Response

It is the intent of the La Vergne Fire Department to not only maintain the services that we currently provide, but hopefully expand our services as our city needs expand. The goal of the department is to exercise the response to the citizen in need. The responses to consider are: fire, medical and specialized response such as flooding and hazmat. While our fire response is the utmost response priority, we must consider that our community has many other emergency response needs. To provide these specialized responses, we must prepare our personnel with training and equipment.

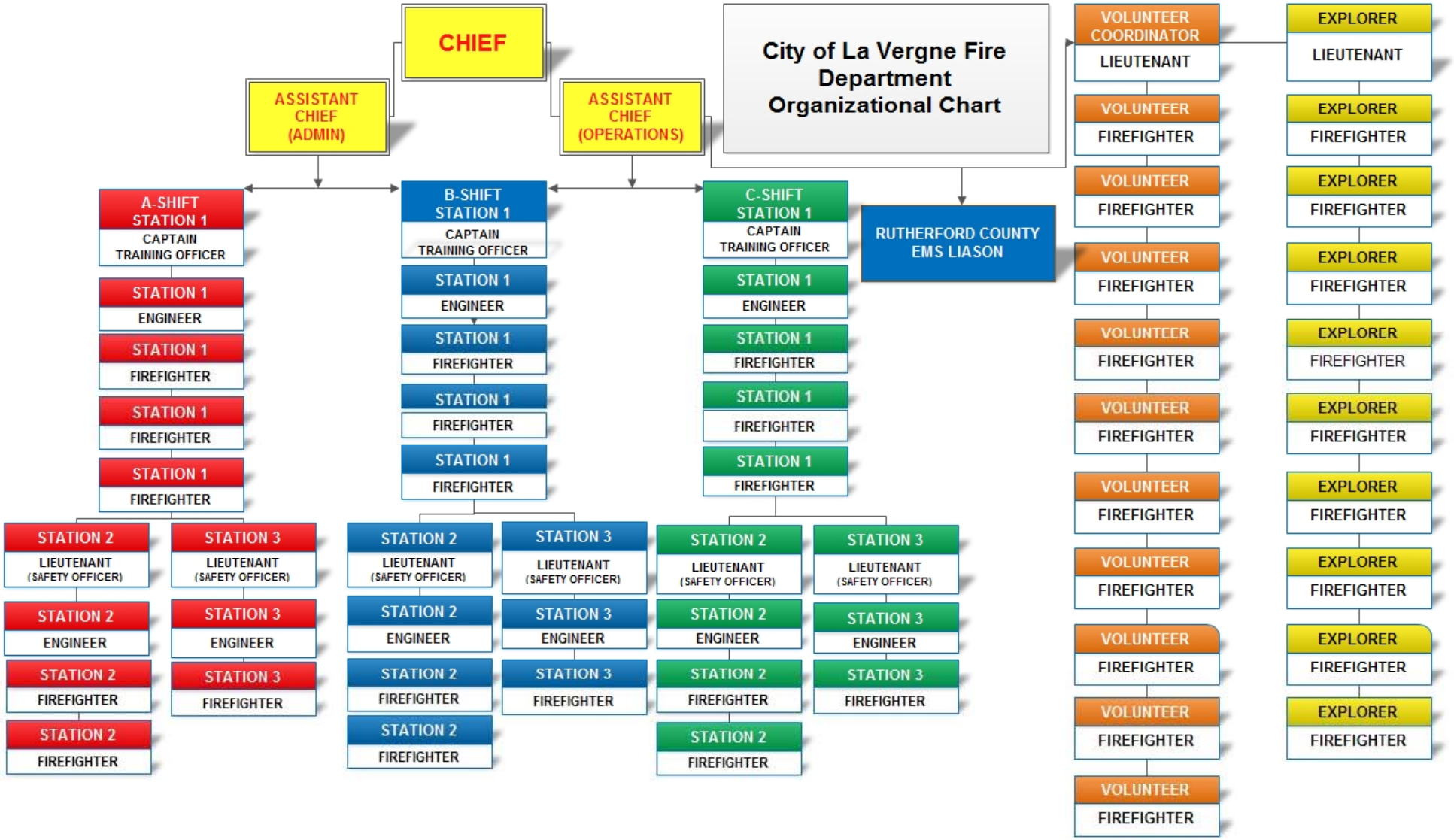
As mentioned above, the La Vergne Fire Department's fire response is the utmost priority. In the last 6 months, the City of La Vergne has transitioned from private to governmentally operated fire department. Many steps to improve the fire service have continued. Some of these steps consist of hiring 11 new firemen, developing Standard Operating Guidelines and the purchase of new fire apparatus and fast attack units. The La Vergne Fire Department will be committed to preparing our personnel for many different types of fires such as commercial, industrial, residential, vehicle, aviation and even woodland fires. With this said, we must prepare and train our fireman with rescue equipment to prevent or rescue one of its own in fires in the event of a "Mayday". Currently, we are in the process of training our personnel and purchasing equipment to prevent firemen injury or death.

Our medical response continues to increase. The Fire Department continues to strive to respond to this type of response safely and efficiently. We have elected to provide this service in a unique manner. The Fire Department primarily responds the smaller response units. We have been able to reduce fuel and maintenance cost. The La Vergne Fire Department is setting this unique type of response across the state and nation. As always, we plan to continue this type of responses. The fire department's intent is to reduce response times in medical emergencies and provide the best level of care.

Recently, the La Vergne Fire Department has been requested to add Vehicle Rescue services. By consolidating this type of response, we will reduce liability and response vehicles on the scene. This service is very important when it comes to a patient's survivability and overall outcome. Our overall goal is to prepare our personnel to be the "specialist" in rescue in the City of La Vergne.

In the past, the current Fire Chief was appointed to be the Emergency Service Coordinator. Such a position is vital in a municipality. The fire department not only needs to be ready for day to day emergencies but must plan for disasters and large events. It is the goal of the La Vergne Fire administration to be better Emergency Managers. With this said, the fire department would like to work with the local LEPC to continue the great working relationship with all City of La Vergne Departments and also work to retain new local volunteer partners (such as churches and businesses) to assist the city during disaster. The Fire Administration would also like to progress on disaster preparedness and response. Such preparedness includes back up cell phones, back up radio systems, mutual aid and automatic aid planning.

Organizational Chart: (See next page)


City of La Vergne Fire Department Organizational Chart
CHIEF
ASSISTANT CHIEF (ADMIN)
ASSISTANT CHIEF (OPERATIONS)
RUTHERFORD COUNTY EMS LIASON
A-SHIFT STATION 1
CAPTAIN TRAINING OFFICER
STATION 1 ENGINEER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 2 LIEUTENANT (SAFETY OFFICER)
STATION 2 ENGINEER
STATION 2 FIREFIGHTER
STATION 2 FIREFIGHTER
STATION 3 LIEUTENANT (SAFETY OFFICER)
STATION 3 ENGINEER
STATION 3 FIREFIGHTER
B-SHIFT STATION 1
CAPTAIN TRAINING OFFICER
STATION 1 ENGINEER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 2 LIEUTENANT (SAFETY OFFICER)
STATION 2 ENGINEER
STATION 2 FIREFIGHTER
STATION 2 FIREFIGHTER
STATION 3 LIEUTENANT (SAFETY OFFICER)
STATION 3 ENGINEER
STATION 3 FIREFIGHTER
C-SHIFT STATION 1
CAPTAIN TRAINING OFFICER
STATION 1 ENGINEER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 1 FIREFIGHTER
STATION 2 LIEUTENANT (SAFETY OFFICER)
STATION 2 ENGINEER
STATION 2 FIREFIGHTER
STATION 2 FIREFIGHTER
STATION 3 LIEUTENANT (SAFETY OFFICER)
STATION 3 ENGINEER
STATION 3 FIREFIGHTER
VOLUNTEER COORDINATOR
LIEUTENANT
VOLUNTEER FIREFIGHTER
VOLUNTEER FIREFIGHTER
VOLUNTEER FIREFIGHTER
VOLUNTEER FIREFIGHTER
VOLUNTEER FIREFIGHTER
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EXPLORER
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EXPLORER FIREFIGHTER

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
42200	**FIRE PROTECTION AND CONTROL**				
111	Salaries - Permanent Employees				228,258
121	Wages - Permanent Employees				1,463,895
122	Wages - Permanent Employees - Overtime				72,000
134	Longevity Pay				9,930
141	FICA (Employer's Share)				135,711
142	Hospital & Health Insurance				756,378
143	Retirement				79,840
148	Employee Education & TrainingG				20,000
211	Postage				500
221	Printing, Stationary & Envelopes				2,000
223	Publications				500
233	Subscriptions - Newspapers, Legal Bulletins, etc.				500
235	Memberships & Registration Fees				2,000
236	Public Relations				2,000
241	Electric	6,198	25,588	32,000	18,000
242	Water	1,090	1,201	1,500	2,400
244	Natural Gas	2,122	1,962	2,000	18,000
248	Communications Services - Comcast				2,000
259	Other Professional Services				10,000
260	Repair & Maintenance Services	1,736	6,385		25,000
261	Repair & Maintenance - Motor Vehicles				250,000
266	Repair & Maintenance - Buildings				15,000
280	Travel				2,500
287	Meals & Entertainment				1,000
310	Office Supplies & Materials				10,000
312	Small Items of Equipment				30,000
313	Books				1,000
320	Operating Supplies	23,700	9,758		20,000
324	Janitorial Supplies				10,000
326	Clothing & Uniforms	830	14,680	25,000	105,000
331	Gas, Oil & Fuel	125			40,000
533	Machinery & Equipment Rental	1,109	2,608		5,000
722	Fire Protection	1,996,147	2,306,566	2,687,050	0
920	Buildings				2,000,000
945	Communication Equipment				10,000
949	Other Machinery & Equipment				48,000
		---	---	---	---
	Total Fire Protection & Control	2,033,056	2,368,748	2,747,550	5,396,412

Fire Marshal

Purpose:

Effective July 1, 2012, the Fire Marshal department will be dissolved. These duties are being split between a fire inspector that will be hired in the Codes Department and the Criminal Investigation Division of the Police Department.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
42210	**FIRE MARSHALL**				
121	Wages - Permanent Employees	22,089			
122	Wages - Permanent Employees - Overtime	4,546			
134	Longevity Pay	300			
141	FICA (Employer's Share)	2,230			
142	Hospital & Health Insurance	9,135			
143	Retirement	1,219			
233	Subscriptions - Newspapers, Legal Bulletins, etc.	5,998			
235	Memberships & Registration Fees	300			
236	Public Relations	796			
260	Repair & Maintenance Services	10			
310	Office Supplies & Materials	8			
312	Small Items of Equipment	3			
326	Clothing & Uniforms	95			
331	Gas, Oil & Fuel	1,187			
		---	---	---	---
	Total FIRE PROTECTION AND CONTROL	47,915			

Emergency Services

Purpose:

This department budget is where the funding is allocated for the remaining emergency services that are not police or fire.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
42600	**EMERGENCY SERVICES**				
148	Employee Education & Training		1,408	5,000	5,000
259	Other Professional Services	6,278	21,781	22,000	22,000
242	Water	427	458		
260	Repair & Maintenance Services			8,000	8,000
265	Repair & Maintenance - Buildings & Grounds	626			
310	Office Supplies & Materials			1,500	
312	Small Items of Equipment	1,164	2,315		
320	Operating Supplies			1,500	
326	Clothing & Uniforms		3,114	3,000	
331	Gas, Oil & Fuel - Rescue Unit	3,308	4,095	5,600	
533	Machinery & Equipment Rental			3,000	
734	Grant or Donation - Rutherford County CEC	8,043			
788	Grants & Contributions - Haz-Mat	33,981	37,763	31,000	30,000
793	Grants & Contributions - Rescue Squad	40,000	40,001	40,000	
944	Transportation Equipment		196,863		
952	Safety Equipment		209,104		
		---	---	---	---
	Total Emergency Services	93,828	516,901	120,600	65,000

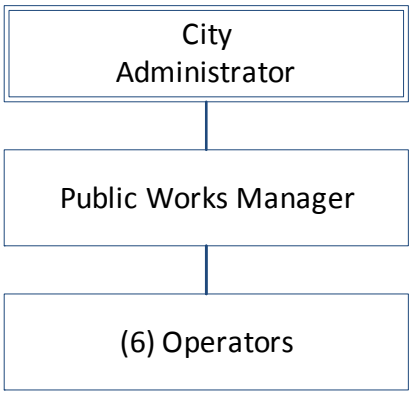
Highways and Streets

Purpose:

The work performed within the Streets group follows the seasons. In the warmer months, the Streets group mows grass throughout the town, including long stretches of Murfreesboro Road as well as the edging, including tree limb removal, along other major traffic arteries. They mow in and around City cemeteries and around important City infrastructure such as water storage tanks. The Streets group performs a chipper service for residents; the chipper truck moves around the City in a systematic fashion but can take on special calls in the event brush piles impede traffic flow or present safety risk to residents. The Streets group supervises Rutherford County Workhouse inmates in tasks such as weed eating, litter pickup and janitorial. In the cooler months, the Streets group repairs potholes and weather related road damage. The Streets group also provides road salting service when winter precipitation covers the roads. They maintain generator fuel levels for all important City installations that require back up power in the event utility power were to fail.

The Streets group carries the additional responsibility of project oversight during infrastructural improvement. Examples are road re-surfacing, road widening and/or painting. They repair and replace traffic light bulbs and they respond after hours to help clean up after traffic accidents. They make and replace all traffic signs throughout the City where in some cases traffic codes make updates a requirement and in other cases where signs have been damaged during traffic accidents. The Streets crew is comprised of six operators under the direction of the Public Works Manager.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
43100	**HIGHWAYS AND STREETS**				
111	Salaries - Permanent Employees		24,541	48,710	50,171
121	Wages - Permanent Employees	209,282	196,874	181,479	192,190
122	Wages - Permanent Employees - Overtime	11,823	7,451	15,000	15,000
134	Longevity Pay	4,500	1,340	1,710	1,360
141	FICA (Employer's Share)	20,481	17,381	18,887	19,793
142	Hospital & Health Insurance	146,069	105,072	168,694	145,268
143	Retirement	8,686	5,594	11,110	11,643
147	Unemployment Insurance	7,117	4,413		
148	Employee Education & Training	465	302	1,000	1,000
211	Postage		108	100	100
221	Printing, Stationary & Envelopes	172	15	50	50
233	Subscriptions - Newspapers, etc.		96		
235	Memberships & Registration Fees	242	539	250	250
241	Electric	6,940	6,494	8,000	8,000
242	Water	385	220	300	300
244	Natural Gas	611	1,192	500	1,000
259	Other Professional Services	251	55	110	110
260	Repair & Maintenance Services	22,482	19,244	25,000	25,000
265	Repair & Maintenance - Buildings & Grounds	750	3,139	1,000	2,000
266	Repair & Maintenance - Buildings	1,032	2,193	1,000	1,000
268	Repair & Maintenance - Roads & Streets	35,833	7,191		
275	Fleet - Streets		283		
280	Travel		428		
310	Office Supplies & Materials	2,961	2,419	2,000	2,000
312	Small Items of Equipment	5,618	1,976	1,000	1,000
320	Operating Supplies	16,674	23,271	20,000	20,000
322	Chemical, Lab & Medical Supplies	63	283		
323	Food	165			
324	Janitorial Supplies	635	470	1,000	1,000
326	Clothing & Uniforms	4,896	5,189	5,000	5,000
331	Gas, Oil & Fuel	36,046	42,475	45,000	45,000
342	Sign Parts & Supplies	2,517	5,544		
533	Machinery & Equipment Rental	1,019	828	850	850
920	Buildings				75,000
944	Transportation Equipment	23,775	29,500	30,000	30,000
948	Computer Equipment			7,000	
949	Other Machinery & Equipment	36,620	98,416		
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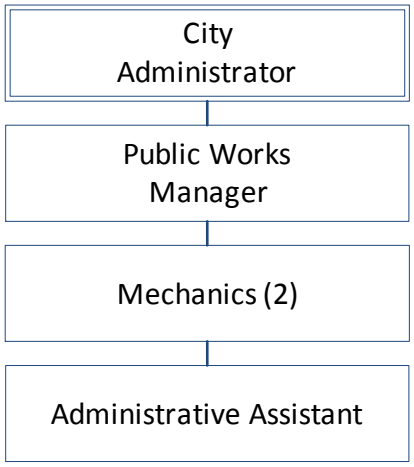
	Total Highways & Streets	608,112	614,533	594,750	654,085

Fleet Maintenance

Purpose:

The City employs two fleet mechanics. Their responsibilities include the maintenance and upkeep of approximately 150 city vehicles from all areas of service. Vehicles are operated by our Police Department, Codes and Engineering Department, Parks and Recreation Department, Public Works Department, and Administration. They also maintains a wide variety of heavy equipment including backhoes, tractors, dump trucks, a bucket truck, a jet-vac truck (Sewer), and a multitude of lawn cutting equipment. They work out of a 3-bay maintenance shop that is located at the Public Works facility and they have a truck fitted with tools in the event they must respond to situations of vehicle repairs in the field.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
43170	**FLEET MAINTENANCE**				
121	Wages - Permanent Employees	36,368	28,509	61,415	69,195
122	Wages - Permanent Employees - Overtime	384	384	2,000	2,000
134	Longevity Pay	350	120	140	240
141	FICA (Employer's Share)	2,672	2,340	4,862	5,465
142	Hospital & Health Insurance	18,454	15,752	42,205	30,507
143	Retirement	1,212		2,860	3,215
147	Unemployment Insurance	3,575	6,533		
148	Employee Education & Training	174		1,000	1,000
221	Printing, Stationary & EnvelopesS, FORMS		25		
235	Memberships & Registration Fees	207			
244	GAS		32		
259	Other Professional Services		114		
260	Repair & Maintenance Services	700	1,231	2,000	500
266	Repair & Maintenance - Buildings	56	53	500	500
270	Fleet - Administration	1,495	20	2,000	1,000
271	Fleet - Codes	1,792	2,086	2,000	2,000
272	Fleet - Engineering	200	950	1,000	1,000
273	Fleet - Parks & Recreation	2,935	2,164	2,000	2,000
274	Fleet - Police	95,797	100,064	50,000	50,000
275	Fleet - Streets	24,892	18,390	25,000	25,000
301	Fleet - Haz-Mat			500	500
302	Fleet - Information Technology	765	712	1,000	1,000
303	Fleet - Seniors	443	335	1,000	1,000
304	Fleet - Legislative	411	368	1,000	
308	Fleet - Fire				1,000
310	Office Supplies & Materials	699	200	300	300
312	Small Items of Equipment	4,000	556	7,000	12,000
320	Operating Supplies	14,193	21,396	25,000	18,000
324	Janitorial Supplies		66	250	250
326	Clothing & Uniforms	415	779	500	1,500
331	Gas, Oil & Fuel	2,018	2,184	2,500	2,500
944	Transportation Equipment	24,675			
948	Computer Equipment			7,000	
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	Total Fleet Maintenance	238,881	205,362	245,032	231,672

Rabies and Animal Control

Purpose:

In previous years, the funds allocated to the Rutherford County Pet Adoption and Welfare Services (PAWS) for animal control services came out of this budget. As of July 1, 2012, any funds donated to PAWS will come out of the Culture budget as a non-profit donation.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
44143	**RABIES AND ANIMAL CONTROL**				
724	Grant or Donation - Rabies Control	21,000			
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	Total Rabies & Animal Control	21,000			

Culture

Purpose:

The Culture budget consists of the city's donations to non-profit organizations. The funds to nonprofit organizations are being made to supplement and enhance services to the city which are utilized by citizens. These organizations operate primarily for the purpose of bringing about civic betterments and social improvements through their efforts. Also, they maintain and increase employment opportunities in La Vergne by promoting industry, trade, commerce, tourism, and recreation. This is done by inducing manufacturing, industrial, governmental, educational, financial service, commercial, recreational, and agricultural enterprises to locate in or remain in La Vergne.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
44300	**CULTURE**				
135	Employee Relations	8,692			
235	Memberships & Registration Fees	145			
236	Public Relations	8,671			
238	Public Relations - Old Timer's Festival	32,977			
259	Other Professional Services	23,000			
721	Grant or Donation - Non-Profit Organizations	38,328	170,746	126,209	136,244
720	Other Donations - Boxing	3,000			
723	Grant or Donation - Health Department	2,000			
726	Grant or Donation - RTA	15,043			
727	Grant or Donation - Chamber of Commerce	55,000			
736	Grant - THDA	109,699			
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	Total Culture	296,556	170,746	126,209	136,244

CITY OF LA VERGNE - FUND 110 - GENERAL FUND **110-44300-721** **FY 2014-2015**

DONATIONS TO NONPROFIT ORGANIZATIONS	AMOUNT FY 2011-12	AMOUNT FY 2012-13	AMOUNT FY 2013-14	REQUESTED FY 2014-15	AMOUNT FY 2014-15
Rutherford County - EMA Director's Salary	8,000	8,400	8,000	8,300	8,300
Rutherford County - Rabies Control - PAWS	21,000	10,000		29,500	
Rutherford County - Health Department	2,000	4,000	4,000	4,000	4,000
Rutherford County - Crime Stoppers				2,500	
MCHRA - Meals on Wheels	3,000	5,000	5,000	5,000	5,000
MCHRA - Dues Contribution	2,056	3,585	3,585	3,585	3,585
MCHRA - Transportation	1,000	500	500	1,000	500
MCHRA - Homemaker	600	750	750	1,000	750
MCHRA - Urban Transport	3,000	3,000			
Smyrna / La Vergne Assistance Coalition	1,500	3,500	3,500	7,000	3,500
Smyrna / La Vergne Food Bank	3,500	3,500	3,500	6,000	3,500
CASA of Rutherford County	1,500	1,500	1,500	3,000	1,500
Child Advocacy Center of Rutherford County	1,000	5,000	5,000	10,000	5,000
Greater Nashville Regional Council	5,808	6,844	7,012	7,093	7,093
Box 100	15,000	15,000	15,000	25,000	25,000
Read to Succeed				5,000	
Police Athletic League	3,000	3,000			
La Vergne Boxing	3,000	5,000	5,000	5,000	5,000
Regional Transportation Authority	17,500	19,555	24,862	24,516	24,516
Chamber of Commerce - Economic Development	23,000	23,000	11,500	11,500	11,500
Chamber of Commerce - Convention & Tourism	15,000	15,000	7,500	7,500	7,500
Chamber of Commerce - Destination Rutherford	40,000	40,000	20,000	20,000	20,000
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TOTAL - GENERAL FUND	170,464	176,134	126,209	186,494	136,244

Recreation

Purpose:

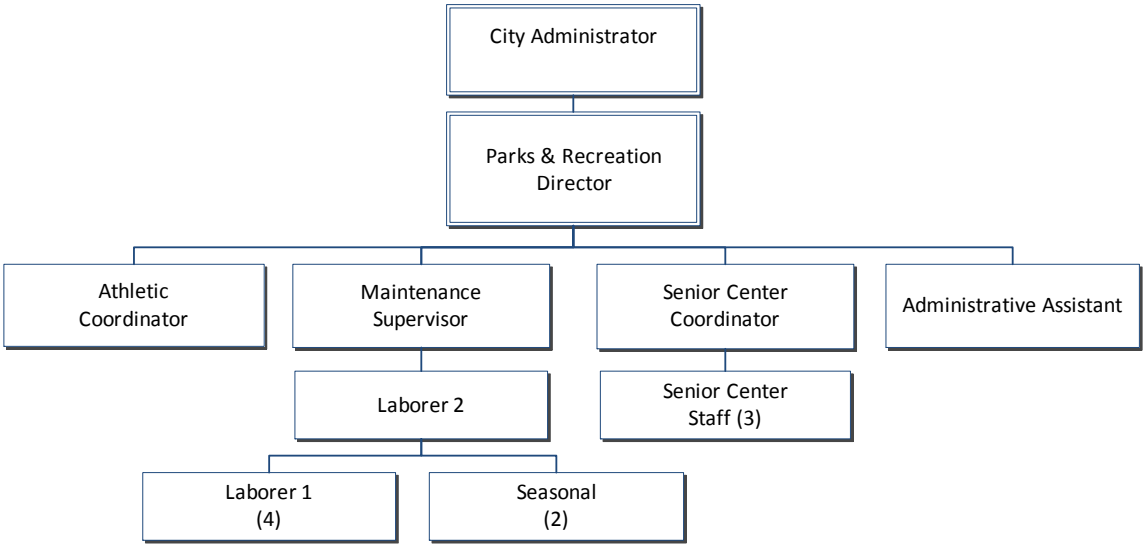
The City of La Vergne Parks and Recreation Department is comprised of 9 full-time and 7 part-time employees. The department is responsible for maintaining 90+ acres of land, to include 10 baseball / softball fields, one football field, a skate park, an in-line hockey rink, tennis and basketball courts, walking trails and greenways. Veterans Memorial Park is the largest of the seven parks with 55 acres of outdoor space available for the recreational needs of our citizens.

The department oversees the rental of two indoor facilities: the Multi-purpose Building near City Hall, and the Civic Auditorium on Old Nashville Highway; as well as outdoor pavilions at various parks. These facilities may be rented for a variety of events ranging from birthday parties to weddings to baby showers.

The department is also responsible for the maintenance and upkeep of ten city buildings. This involves a lot of work because the majority of the city facilities are older and require more maintenance.

Lastly, the Parks and Recreation Department is proud to provide our senior citizens with a place to gather with friends and engage in a wealth of social opportunities. The Center is located on Stones River Road and offers computers, bible study, card games, bingo and always has something scheduled out on the town.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
44400	**RECREATION**				
111	Salaries - Permanent Employees	115,936	95,690	129,087	126,128
121	Wages - Permanent Employees	211,612	220,835	265,699	313,667
122	Wages - Permanent Employees - Overtime	8,649	12,690	7,000	10,000
123	Wages - Permanent Employees - Clerical	41,486	23,076	32,688	49,217
129	Other Wages	(83,500)	(83,500)	(83,500)	(83,500)
134	Longevity Pay	2,250	2,030	2,320	2,300
141	FICA (Employer's Share)	30,352	27,171	33,412	38,350
142	Hospital & Health Insurance	158,872	158,352	190,012	208,779
143	Retirement	5,560	4,936	13,356	16,723
147	Unemployment Insurance	12,413	5,751		
148	Employee Education & Training	177	1,370	1,500	1,500
211	Postage	935	14	400	400
221	Printing, Stationary & Envelopes	152	33	300	300
231	Publication of Formal & Legal Notices				800
235	Memberships & Registration Fees	4,539	1,545	3,000	2,200
236	Public Relations		733		
238	Public Relations - Old Timer's Festival	40	28,269	24,000	24,000
230	Public Relations - Independence Day	11,824	16,430	18,000	18,000
241	Electric	53,613	46,924	55,000	55,000
242	Water	41,159	33,845	45,000	20,000
244	Natural Gas	1,840	2,089	2,000	2,000
259	Other Professional Services	17,389	1,258	2,000	2,000
260	Repair & Maintenance Services	28,291	36,290	26,000	35,000
261	Repair & Maintenance - Motor Vehicles	3,765	2,176	2,500	2,500
265	Repair & Maintenance - Grounds	7,383	30,428	3,500	5,000
266	Repair & Maintenance - Buildings	11,978	12,961	5,000	8,000
280	Travel	197	947	1,000	500
287	Meals & Entertainment	153		300	150
310	Office Supplies & Materials	7,039	6,254	7,500	7,500
312	Small Items of Equipment	7,991	8,174	6,500	4,000
320	Operating Supplies	24,020	37,098	30,000	30,000
321	Agriculture & Horticulture Services	4,094	2,592	5,000	3,500
323	Food	1,332	1,511	1,000	500
324	Janitorial Supplies	5,277	4,019	6,500	5,000
326	Clothing & Uniforms	5,184	5,487	4,200	4,200
330	Repair & Maintenance Supplies	9,730	11,906	15,000	15,000
331	Gas, Oil & Fuel	15,821	15,975	17,500	17,500
533	Machinery & Equipment Rental	4,261	5,829	5,000	2,500
750	Programs - Music, Movies, etc.	1,986	3,447	5,000	
754	Programs - 5K Run	7,485	2,725	7,500	7,500
797	Other Adult Softball League	156			
798	Supplies - Parks Concession Stands				25,000
801	Other League Related Expenses - Youth Sports	5,190	5,196	0	50,000

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
850	Programs	4,998	7,260	10,000	35,650
920	Buildings	5,965			
939	Other Improvements			50,000	
944	Transportation Equipment	20,877	28,860		
949	Equipment			33,000	24,220
		---	---	---	---
	Total Recreation	818,472	828,675	983,274	1,091,084

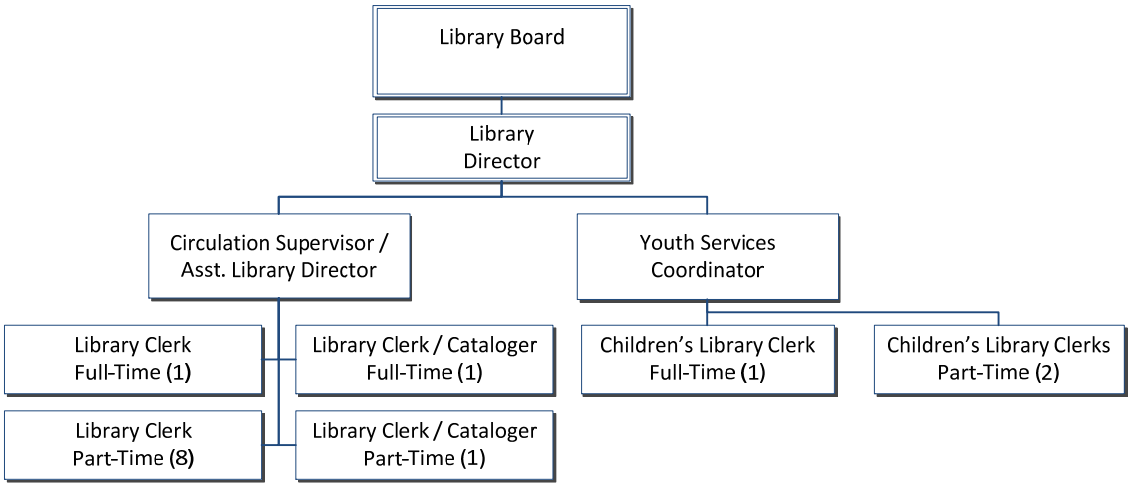
Library

Purpose:

The La Vergne Public Library provides a variety of activities and services for all ages. The library has more than 60,000 items available for check out, including books, audio books, DVDs, blu-ray discs, and music CDs. Also available are two local newspapers, the New York Times, the Wall Street Journal, and more than 70 weekly and monthly magazines. The library has a broad range of specialized materials available in multiple formats, including: an extensive homeschooling collection and Spanish language books for adults and children. The library also offers exam proctoring, 23 computer stations, and a full teacher center. In addition, the following are available to the public: a fax machine for sending and receiving, copy machines, laminating machines, and die cutting machines. Most recently, the library began offering electronic databases that provide foreign language instruction, maps, and information about other cultures, all of which are free to use with a La Vergne Public Library card.

When they're not checking materials in or out, helping patrons on the computer or with faxes, or any of the numerous other tasks they do, the staff spend their time making items shelf-ready, a process that includes ordering, cataloging, labeling, and jacketing new or donated materials. Adult-side staff also host a variety of programs for teens and adults, and spend time developing and planning them. The library offers interactive story times for babies, toddlers, preschool-aged children, and homeschooled children. Children's staff stay busy selecting books and music for story times, and developing crafts and activities that relate to the books they've chosen. They also plan and prepare for special events, such as the annual American Girl Tea Party, Gross Grub, and the multitude of other events offered throughout the year.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
44800	**LIBRARY**				
111	Salaries - Permanent Employees	82,112	96,370	101,154	109,271
121	Wages - Permanent Employees	171,073	168,070	196,004	201,350
122	Wages - Permanent Employees - Overtime	98	166	4,000	4,000
134	Longevity Pay	2,550	3,170	2,890	2,990
141	FICA (Employer's Share)	20,168	20,122	23,256	24,295
142	Hospital & Health Insurance	89,936	100,292	102,984	103,089
143	Retirement	6,039	6,185	7,951	8,543
147	Unemployment Insurance		4,232		
148	Employee Education & Training	458	2,195	500	500
211	Postage	92	106	500	500
221	Printing, Stationary & Envelopes	623	1,051	1,200	1,000
233	Subscriptions - Newspapers, etc.	10,017	6,561	17,500	14,500
235	Memberships & Registration Fees	100	398	500	500
236	Public Relations	85			
239	Other Publicity and Subscriptions		85		
241	Electric	52,750	43,662	55,000	55,000
242	Water	438	481	600	600
244	Natural Gas	2,881	3,097	5,000	4,000
259	Other Professional Services	251	477	500	300
260	Repair & Maintenance Services	19,550	5,419	10,000	10,000
266	Repair & Maintenance - Buildings	6,501	4,355	7,000	7,000
298	Collection Fees		185	100	
310	Office Supplies & Materials	5,105	5,695	7,000	7,000
312	Small Items of Equipment	1,674	3,486	2,500	2,500
313	Books	53,866	47,454	55,900	58,900
314	Audio Books	9,227	9,923	9,500	9,500
315	Video Tapes	4,229	4,553	4,500	4,500
317	Compact Discs	1,874	1,297	2,000	2,000
320	Operating Supplies	10,747	7,527	10,000	10,000
323	Food	334	784	750	750
324	Janitorial Supplies	2,507	1,518	2,500	2,500
533	Machinery & Equipment Rental	10,640	10,063	10,000	10,000
787	Grants		2,045		
850	Programs	11,586	10,095	13,000	20,000
948	Computer Equipment	27,750			
		---	---	---	---
	Total Library	605,259	571,117	654,289	675,088

Economic Development Administration

Purpose:

The economic development team of La Vergne, Tennessee is actively pursuing retail shopping, restaurants, and service-driven businesses to bring to the city. Along with maintaining updated retail profile information online, providing statistics such as traffic volume, demographics, population, number of rooftops, and median income to potential commercial developers, and actively seeking retail opportunities through networking, the team works with an Economic Development Advisory Committee. This committee reviews information that is distributed to potential businesses and advises on marketing opportunities to gain retail and restaurant business.

The economic development team consists of the Mayor and Alderman who serve on the Planning Commission, the City Planner, and the City Public Information Officer. Together they market the city as a neighbor to Nashville and gateway city into Rutherford County, uniquely located to welcome residents from South Nashville, Antioch, Smyrna and northern Rutherford County to do business. With our ideal location, the city will soon welcome a new Walmart supercenter, as well as other retail and restaurants for shoppers from around the 10-county region. The people of La Vergne are eager to shop, eat, work, and play locally.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
47100	**ECONOMIC DEVELOPMENT ADMIN**				
221	Printing, Stationary & Envelopes		561	500	1,000
233	Subscriptions - Newspapers, etc.			200	
235	Memberships & Registration Fees		185	300	2,500
236	Public Relations		361		
237	Advertising		862	1,000	1,000
259	Other Professional Services			40,000	20,000
280	Travel		6,468	7,000	7,000
287	Meals & Entertainment		15	1,000	1,000
310	Office Supplies & Materials		15	1,000	500
		---	---	---	---
	Total Economic Development Administration		8,468	51,000	33,000

Public Relations

Purpose:

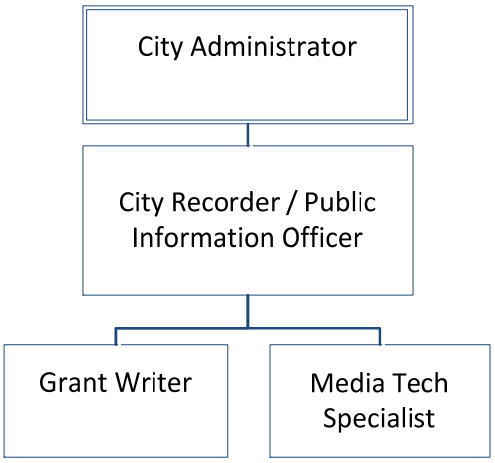
The Public Relations Department specializes in information sharing through a variety of sources, including the media, emails, and newsletters. In addition to news releases, the department oversees the city's online presence, including the web page, official Facebook page, Twitter account, and YouTube channel. Other duties include acting as the city's on-call public information officer during first responder situations, event planning assistance, city photographer, and liaison to community organizations.

The department plays a key role in the city's economic development efforts. Ranked #6 statewide as a business-friendly city, the La Vergne municipal government is working hard to both maintain and attract retail, industry, restaurants, and manufacturing. For residents, La Vergne is an affordable place to live. It was named the Most Affordable Suburb of a Major Metropolitan Area in the State (and 21st in the nation) by Nerdwallet.com in 2013. The ranking also stated La Vergne was fourth in the nation for low utilities and 17th in the nation for low property taxes. Additionally, the city was ranked the 11th Safest City in the State in 2014 by Movoto.com. La Vergne was also named by 4th Best Place in Tennessee for Job Seekers in 2013. CNN Money ranked the town as #13 most affordable city in the U.S. in August 2011.

Television Division

The Television Services Division is responsible solely for the content and production on local government access Channel 3. Job openings, city events, city council meetings, and general information pertaining to the city can be viewed 24 hours a day. The programming airs on Comcast Channel 3 and AT&T U-verse Channel 99 in La Vergne.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
47200	**PUBLIC RELATIONS**				
111	Salaries - Permanent Employees		48,761	52,425	
121	Wages - Permanent Employees		42,392	44,597	45,935
122	Wages - Permanent Employees - Overtime		6,305	4,000	4,000
134	Longevity Pay		840	890	720
141	FICA (Employer's Share)		7,537	7,797	3,875
142	Hospital & Health Insurance		43,562	42,489	21,224
143	Retirement		2,098	4,586	2,279
148	Employee Education & Training		100	500	
228	Public Relations - Pageant		2,734	2,500	2,500
235	Memberships & Registration Fees			200	
236	Public Relations		18,256	30,000	25,000
234	Advertising				5,000
280	Travel		24		
312	Small Items of Equipment			25,445	5,000
320	Operating Supplies		957	1,500	1,500
331	Gas, Oil & Fuel		341	1,500	
799	Program - Christmas Kids & Seniors				3,000
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	Total Public Relations		173,907	218,429	120,033

Debt Service

Purpose:

The Debt Service budget provides for the payment of principal, interest and other costs on the general obligation bonds that the city has issued. These bonds are issued to provide funds for capital projects and equipment that have a useful life that extends beyond the payment period. Capital Leases for city vehicles and equipment are also in this budget.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
49000	**DEBT SERVICE**				
615	2001 Bonds ($9,750,000) Non Refunded	201,250			
617	2006 Bonds ($5,625,000)	12,250	222,250	225,750	229,250
619	2002 Bonds ($1,415,000)	140,000	140,000	150,000	150,000
607	2001 Bond Parks - Principal - 313	69,000			
608	2006 Bond Parks - Principal - 313	4,200	76,200	77,400	78,600
635	2001 Bonds ($9.750,000) Non Refunded	4,528			
637	2006 Bonds ($5,625,000)	71,366	66,992	58,592	50,061
639	2002 Bonds ($1,415,000)	22,758	18,138	13,378	8,128
691	Bank Service Charges	2,200	1,490	1,800	1,800
640	2001 Bond Parks - Interest - 313	1,553			
638	2006 Bond Parks - Interest - 313	24,468	22,969	20,089	17,164
625	2001 Bond Issue - Principal - 311 (Old #615)	304,750			
606	2005 Bond Issue - Principal - 311	78,750	81,900	85,050	88,200
605	2006 Bond Issue - Principal - 311 (Old 617)	18,550	336,550	341,850	347,150
626	2005 Bond Issue - Interest - 311	60,323	57,430	54,164	50,763
642	2001 Bond Issue - Interest - 311 (Old 635)	6,857			
643	2006 Bond Issue - Interest - 311 (Old 637)	108,069	101,445	88,725	75,806
645	Capital Lease - Radios - Principal	113,280	119,016	121,219	127,266
646	Capital Lease - Radios - Interest	57,116	51,380	45,386	39,338
647	Vehicle Purchase Plan - Principal		391,049	377,663	387,267
648	Vehicle Purchase Plan - Interest		16,335	29,720	20,117
649	CAD System - Principal			140,000	145,383
650	CAD System - Interest			40,000	17,957
651	Radio Console Replacement - Principal				60,873
652	Radio Console Replacement - Interest				4,396
		---	---	---	---
	Total Debt Service	1,301,267	1,703,144	1,870,786	1,899,519

Operating Transfers to Special Revenue Funds

Purpose:

Operating Transfers are funds from the General Fund that are transferred to various Special Revenue Funds for the purpose of funding special projects or needs. This year, there are two transfers that will be made from the General Fund.

The first item is the annual transfer of funds to the Drug Fund to help the Police Department in their attempts to stop illegal drug traffic in the City of La Vergne.

The second item is the annual transfer of funds to the Senior Citizen's Fund to provide programs and activities for our Seniors. This is a wonderful program that is conducted by the Parks & Recreation Department and the Senior Center.

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
51626	**OPERATING TRANSFERS TO SPECIAL REVENUE FUNDS**				
761	Transfer to Capital Projects - Parks	33,684	137,000	300,000	
763	Transfer to Drug Fund	60,000	30,000	30,000	30,000
769	Transfer to Senior Citizens Fund	35,300	40,000	45,000	45,000
		---	---	---	---
	Total Operating Transers to SRF	128,984	207,000	375,000	75,000

SPECIAL REVENUE FUNDS

State Street Aid Fund

Purpose:

The State of Tennessee distributes a share of the State Gasoline Taxes to municipalities based on the number of residents in the city. These revenues are placed in the State Street Aid fund to be used for the construction and maintenance of all city streets and related expenses like street lighting and maintenance.

CITY OF LA VERGNE **121 STATE STREET AID FUND BUDGET**

REVENUE SOURCE	REVENUE DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
33551	State Gasoline & Motor Fuel	844,832	838,759	850,000	850,000
36100	Interest Earnings	915	685	800	800
36350	Insurance Recoveries		16,464		
36904	Bond Call Proceeds	39,700	384,078		
		---	---	---	---
27100	Revenues	885,447	1,239,985	850,800	850,800
	Use of Prior Year Reserves			162,324	
	Total Revenues	885,447	1,239,985	1,013,124	850,800
	Total Revenues	885,447	1,239,985	1,013,124	850,800
	Total Expenses	826,235	1,104,059	1,013,124	850,800
	Surplus / (Deficit)	59,212	135,926	0	0

CITY OF LA VERGNE **FUND 121 STATE STREET AID FUND**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
247	Street Lighting (Electric & Maintenance)	248,521	297,396	250,000	300,000
260	Repair & Maintenance Services	748			
268	Repair & Maintenance - Roads	279,601	505,590	500,000	299,574
555	Bank Service Charges	269	276	300	300
939	Other Improvements	44,056			
949	Other Machinery & Equipment		48,150	11,000	
616	Retirement of Bonds ($3,050,000)	46,250	48,100	49,950	51,800
634	Interest on Bond Debt - 2005 ($3,050,000)	35,227	33,735	31,811	29,813
618	Retirement of Bonds - 2009 ($4,125,000)	25,000	25,000	25,000	25,000
641	Interest on Bond Debt - 2009 ($4,125,000)	146,563	145,813	145,063	144,313
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	Total Expenditures	826,235	1,104,059	1,013,124	850,800

Senior Citizens Fund

Purpose:

The Senior Citizens Fund is for the operation of the Senior Citizen's Center that is located at 337 Stones River Road. They offer computers, bible study, card games, bingo and always have something scheduled out on the town.

REVENUE SOURCE	REVENUE DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
33710	Local Grant - Rutherford County	44,000	44,000	44,000	44,000
34803	Senior Citizens Activities	599	1,600	750	9,000
36100	Interest Earnings	46	22	30	10
36718	Contributions - Senior Citizens	868	2,514	3,000	3,000
36727	Contributions - GNRC Grant	26,100	26,100	26,100	26,100
37497	Recycling / Scrap Revenues		3		
36961	Operating Transfer in From General Fund	35,300	40,000	45,000	45,000
37840	Prior Year Surplus			10,820	1,290
	TOTAL REVENUES	**106,913**	**114,239**	**129,700**	**128,400**

	Total Revenues	106,913	114,239	129,700	128,400
	Total Expenses	134,783	130,351	129,700	128,400
	Surplus / (Deficit)	(27,870)	(16,112)	0	0

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
	SENIOR CITIZENS				
129	Other Wages	83,500	83,500	83,500	83,500
148	Employee Education & Training		100		
211	Postage	1,130	1,074	1,200	1,200
221	Printing, Stationary & Envelopes			250	250
233	Subscriptions - Newspapers, etc.	172	172		
235	Memberships & Registration Fees		175		
236	Public Relations		120		
237	Advertising	574			
241	Electric	4,621	4,385	5,500	5,000
242	Water	736	467	1,000	1,000
244	Natural Gas	3,784	3,908	5,500	5,000
245	Telephone & Cell Phones		300	300	
260	Repair & Maintenance Services	2,556	4,573	3,000	3,000
266	Repair & Maintenance - Buildings	4,314	2,103	3,000	3,000
287	Meals & Entertainment	93	95	300	300
310	Office Supplies and Materials	1,351	1,142	1,200	1,200
312	Small Items of Equipment	344	701	500	500
320	Operating Supplies	937	1,217	1,500	1,500
323	Food	13,216	11,950	11,000	11,000
324	Janitorial Supplies	1,424	862	800	800
331	Gas, Oil & Fuel	4,729	4,746	5,000	5,000
533	Machinery & Equipment Rental	619			
555	Bank Service Charges	313	314	350	350
750	Programs - Music	5,812	7,015	5,000	5,000
751	Building Fund Raiser	3,781	791		
752	Senior Citizens - Flower Fund	778	639	800	800
		---	---	---	---
	TOTAL SENIOR CITIZEN'S	**134,783**	**130,351**	**129,700**	**128,400**

Drug Fund

Purpose:

The Drug Fund is used to enforce the laws regarding illegal drug use. Revenues are from fines from drug offenses, forfeited cash and proceeds from the sale of property that is forfeited to the city from drug offenses. A portion of the Drug Fund revenues is also appropriated from the General Fund. State law requires that these funds are to be used only for the enforcement of the drug laws, drug education programs, drug treatment and nonrecurring general law enforcement expenditures.

CITY OF LA VERGNE **FUND 123 DRUG FUND** **FY 2014-15**

REVENUE SOURCE	REVENUE DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
35110	State Court Fines & Costs - Laura Bohling	21,297	27,564	25,000	25,000
35112	Court Fines - State of TN	3,050	300	2,000	2,000
35131	Impound Fees				5,000
33210	Federal Revenue Sharing Funds				35,000
35200	Forfeits	14,208	10,989	5,000	5,000
36100	Interest Earnings	36	66	50	50
36521	Sale of Police Supplies & Materials		12,344		
36900	Other Financing Sources - AFF	53,659	0	35,000	0
36903	DARE Income		102		
36961	Operating Transfer in from General Fund	60,000	30,000	30,000	30,000
	Prior Year Surplus			19,400	39,950
		---	---	---	---
	Total Revenues	152,250	81,365	116,450	142,000

	Total Revenues	152,250	81,365	116,450	142,000
	Total Expenses	147,041	63,876	116,450	142,000
	Surplus / (Deficit)	5,209	17,490	0	0

CITY OF LA VERGNE **FUND 123 DRUG FUND** **FY 2014-15**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
129	Other Wages	30,000	-	-	-
148	Employee Education & Training		2,993	4,000	7,500
235	Memberships & Registration Fees	1,390	-		750
245	Telephone & Cell Phones	1,632	1,831	1,750	-
261	Repair & Maintenance - Motor Vehicles				5,000
290	Drug Towing - Other Contractural Services				4,000
280	Travel		3,582	1,500	1,500
312	Small Items of Equipment		1,172	7,500	10,000
320	Operating Supplies	161	1,364	5,000	5,000
326	Clothing & Uniforms			35,000	-
327	Firearms Supplies		1,000	5,000	15,000
555	Bank Service Charges	682	616	700	750
721	Grant or Donation - Non-Profit			1000	0
729	Grant or Donation - Non-Profit Organization				5,000
742	Undercover Operations	73,000	45,060	30,000	30,000
791	Grants & Contributions - DARE	9,877	6,258	5,000	7,500
939	Other Improvements				20000
944	Transportation Equipment	30,300	-	-	-
796	K-9 Training, Supplies, Vet, etc.			20,000	30,000
		---	---	---	---
	Total Expenditures	147,041	63,876	116,450	142,000

Grants Special Revenue Fund

Purpose:

The Grants Fund is where funds are received from various grants and used for the specific purposes that are outlined in the grant applications.

CITY OF LA VERGNE **126 SPECIAL REVENUE FUND - GRANTS**

REVENUE SOURCE	REVENUE DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
33452	JAG Grant - 2011	1,923	11,256		
33453	JAG Grant - 2012		7,500		
33401	JAG Grant - 2009 - Rutherford County	4,153			
33418	JAG Grant - 2010	6,995	3,961		
33421	Highway Safety Grant (PT-04-1)		5,679		
36100	Interest Earnings	44	28		
37840	Prior Year Surplus			600	600
		----------	----------		
27200	**Total Revenues**	**13,115**	**28,424**	**600**	**600**

	Total Revenues	13,115	28,424	600	600
	Total Expenses	16,862	34,831	600	600
	Surplus / (Deficit)	(3,747)	(6,408)	0	0

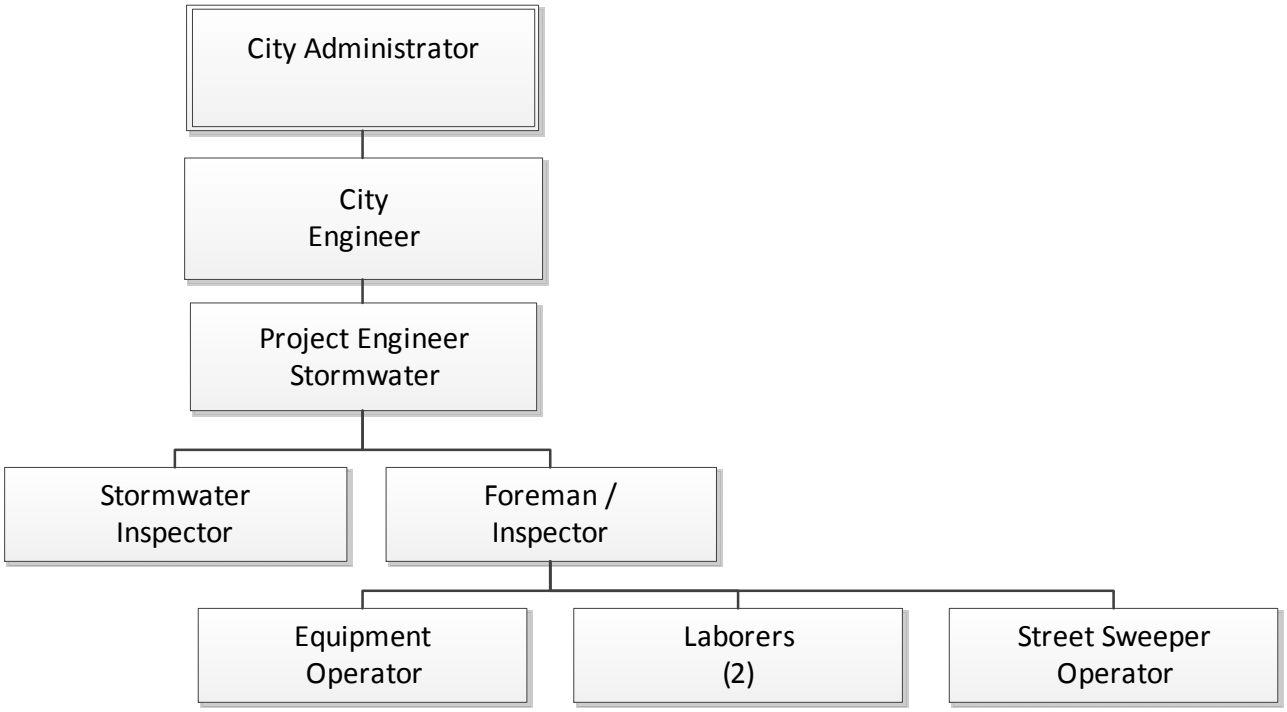
DEPT CODE	OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 13-14	BUDGET FY 14-15
MISCELLANEOUS						
41592	555	Bank Service Charges	511	512	600	600
		TOTAL	**511**	**512**	**600**	**600**
POLICE						
42100	312	Small Equipment		**937**		
		TOTAL		**937**		
JAG GRANT - 2009-2010 Murfreesboro Trailer Grant						
42173	235	Memberships & Registration Fees				
42173	312	Small Items of Equipment	6,000			
		TOTAL	**6,000**			
2010-DJ-BX-0771 DOJ Grant Bike, Rifle, Taser						
42174	312	Small Items of Equipment	8,428	3,242		
42174	320	Operating Supplies				
		TOTAL	**8,428**	**3,242**		
2012 JAG GRANT DX-BX-1074						
42176	312	Small Items of Equipment		**7,500**		
		TOTAL		**7,500**		
2011-DJ-BX-3294 Crime Investigation						
42175	312	Small Items of Equipment	1,923	5,776		
42175	320	Operating Supplies				
42175	940	Equipment		5,456		
		TOTAL	**1,923**	**11,232**		
HIGHWAY SAFETY GRANT (GHSO HIGH VISIBILITY GRANT)						
42168	312	Small Items of Equipment		11,409		
		TOTAL		**11,409**		
			----------	----------	----------	----------
		TOTAL EXPENSE	**16,862**	**34,831**	**600**	**600**

Stormwater Control

Purpose:

The Stormwater Department is responsible for administering the City's Stormwater MS4 (Municipal Separate Storm Sewer System) permit ensuring compliance with Tennessee Department of Environment and Conservation regulations. Maintaining a construction site run off control program, illicit discharge elimination, and public education are just 3 of the programs the department has in place for this permit. In addition to the MS4 permit, the Stormwater Department is responsible for the City's Stormwater Drainage System. The Stormwater Department also operates a street sweeper. The department also responds to all drainage complaints from citizens.

Organizational Chart:



CITY OF LA VERGNE **FUND 127 STORMWATER CONTROL BUDGET**

REVENUE SOURCE	REVENUE DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
36100	Interest Income	1,542	1,636	1,700	1,500
36904	Bond Call Proceeds	35,000			
37711	Residential	706,473	697,128	690,000	690,000
37712	Non-Residential	374,353	379,286	390,000	380,000
37791	Penalty & Fees	20,910	19,622	20,000	20,000
27200	Total Revenues	1,138,278	1,097,673	1,101,700	1,091,500
	Total Revenues	1,138,278	1,097,673	1,101,700	1,091,500
	Total Expenses	715,776	649,277	1,101,700	1,091,500
	Surplus / (Deficit)	422,502	448,396	0	0

CITY OF LA VERGNE **127 STORMWATER CONTROL BUDGET**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
55100	**STORMWATER**				
111	Salaries - Permanent Employees	47,495	13,276	47,313	51,700
121	Wages - Permanent Employees	153,587	178,652	183,413	191,109
122	Overtime	687	250	4,000	4,000
129	Other Wages - Water Billing	127,200	127,820	107,227	110,036
134	Longevity Pay	1,900	2,070	2,440	2,790
141	FICA (Employers Share)	16,006	14,834	18,144	19,094
142	Hospital & Health Insurance	106,677	112,962	124,321	124,420
143	Retirement	6,843	5,655	10,672	11,232
148	Employee Education & Training	2,281	1,475	2,500	2,500
170	Fees			2,000	2,000
211	Postage	18	18	500	500
221	Printing, Stationary & Envelopes	32	56	750	500
233	Subscriptions & Licenses	400		2,000	1,000
235	Memberships & Registration Fees	5,005	7,760	5,000	5,000
236	Public Relations	5,300	5,839	10,000	10,000
237	Advertising			500	1,000
241	Electric	3,471	5,256	4,000	4,000
242	Water	90	135	100	100
244	Natural Gas	3	2		
245	Telephone & Cell Phone	16,397	6,850	20,000	10,000
253	Accounting & Auditing Services				3,500
254	Architectural, Engineering & Construction			40,000	40,000
259	Other Professional Services	3,953	607	20,000	20,000
260	Repair & Maintenance Services	7,825	3,839	20,000	28,200
261	Repair & Maintenance - Vehicles	4,707	3,330	10,000	10,000
265	Ditch & Drainage Repairs	1,635	6,605	218,131	225,631
266	Repair & Maintenance - Buildings	7,157	2,006	10,000	10,000
280	Trave;	12		1,000	1,000
287	Meals & Entertainment			500	500
307	Street Sweeper Maintenance	5,118	3,391	12,000	10,000
310	Office Supplies & Materials	2,344	2,268	2,500	4,000
312	Small Items of Equipment	7,351	10,903	5,000	5,000
320	Operating Supplies	30,164	43,693	40,000	40,000
323	Food	28			500
324	Janitorial Supplies	316	300	1,500	1,000
326	Clothing & Uniforms	3,359	2,726	4,000	4,000
331	Gas, Oil & Fuel	13,127	14,374	20,000	20,000
346	Computer Maintenance		32,578	16,289	16,289
510	Insurance				60,000
529	Lease	2,400	2,000	2,400	2,400
533	Machinery & Equipment Rental	7,470	4,255	10,000	10,000

CITY OF LA VERGNE **127 STORMWATER CONTROL BUDGET**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
555	Bank Service Charges	348	398	500	500
920	Building			75,000	
940	Machinery & Equipment				13,000
942	Construction & Maintenance Machinery	125,071	7,487	15,000	15,000
944	Transportation Equipment		25,606	26,000	
948	Computer Equipment			7,000	
		----------	----------	----------	----------
	Total STORMWATER	**715,776**	**649,277**	**1,101,700**	**1,091,500**

Streets Capital Projects Fund

Purpose:

This is the capital projects fund for the Street Department. This year, no projects are planned from this fund.

CITY OF LA VERGNE **FUND 311 - STREETS CAPITAL PROJECTS** **FY 2014-15**

	REVENUES	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
36100	Interest Income	4,452	3,690	4,000	300
36611	Special Assessments - Road Impact Fees	126,560	49,943	75,000	75,000
36613	Federal Grants - Safe Routes to School, Chaney, Fergus	20,466	726,234		
37840	Prior Year Surplus - LGIP, 20% Non-Match			1,734,500	(74,800)
	TOTAL REVENUES	**151,478**	**779,867**	**1,813,500**	**500**

CITY OF LA VERGNE **FUND 311 - STREETS CAPITAL PROJECTS**

	EXPENDITURES	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET EXPENSE FY 2013-14	CITY'S SHARE	BUDGET EXPENSE FY 2014-15	CITY'S SHARE
00040	Waldron Road Construction	7,351	2,372,779	**1,813,000**	**1,813,000**		
00058	Fergus Road Sidwalks- CM/HPP 7500(19) PIN 040638.00	8,733	250,990				
00072	Other Improvements - Chaney Blvd. Sidewalks	13,974	535,934				
00080	Safe Routes to School - SRTS-9317(8) PIN 114386.00	10,064	99,601				
00084	Traffic Signal - Stones River Road / Old Nashville Highway	66,992	31				
555	Bank Service Charges	531	547	500	500	500	500
	TOTAL	**107,646**	**3,259,882**	**1,813,500**	**1,813,500**	**500**	**500**

Parks Capital Projects Fund

Our Purpose:

This is the capital projects fund for the Parks & Recreation Department. This year, there is only one long-term project that is in the works. The second phase of the Hurricane Creek Greenway project is in the planning stages and hopefully construction will begin in 2014. This project consists of approximately 9,000 linear feet of greenway / bike trail, beginning at Murfreesboro Road near City Hall and proceeding northeast along Nir Shreibman Blvd. and connecting to residential areas. A trail head and associated parking lot is planned along Nir Shriebman Blvd.

The city's share of this project is $387,096 with $137,000 coming out of FY 2012-2013 and the remaining $250,096 coming from the FY 2013-2014 budget. The total budget for this project is $1,935,480.

CITY OF LA VERGNE **FUND 313 - PARKS CAPITAL PROJECTS** **FY 2014-15**

	REVENUE	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	CITY'S SHARE	GRANTS & DONATIONS	BUDGET FY 2014-15	CITY'S SHARE	GRANTS & DONATIONS
36613	Special Assessments - Park Impact Fees	10,263	14,617	10,000		10,000	15,000	15,000	
33442	Grant Proceeds	100,000							
33500	State Revenue Allocations	0	63,314	1,685,480	137,096	1,548,384	1,548,384		1,548,384
36100	Interest Income	15	56				50	50	
37810	Transfer in from General Fund FY 12-13	33,684							
37810	Transfer in from General Fund FY 13-14			300,000	300,000				
37840	Use of Current Cash Reserves		137,000	(9,400)	600	(10,000)	372,646	372,646	
	TOTAL REVENUES	**143,962**	**214,987**	1,986,080	437,696	1,548,384	1,936,080	387,696	1,548,384
	TOTAL EXPENSES	**157,796**	**79,692**	**1,986,080**	**437,696**	**1,548,384**	**1,936,080**	**387,696**	**1,548,384**
		(13,834)	135,295						

CITY OF LA VERGNE **FUND 313 - PARKS CAPITAL PROJECTS** **FY 2014-15**

	EXPENDITURES	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	CITY'S SHARE	GRANTS & DONATIONS	BUDGET FY 2014-15	CITY'S SHARE	GRANTS & DONATIONS
00104	Brookside Park - Hurricane Creek Greenway Phase 1	157,269							
00109	Hurricane Creek Greenway Phase 2		79,143	1,935,480	387,096	1,548,384	1,935,480	387,096	1,548,384
00110	Lake Forest Park			50,000	50,000				
555	Bank Service Charges	527	550	600	600		600	600	0
	TOTAL EXPENDITURES	**157,796**	**79,692**	**1,986,080**	**437,696**	**1,548,384**	**1,936,080**	**387,696**	**1,548,384**

Police Impact Fees Fund

Purpose:

Police Department Impact fees began in 2004 with the passage of Ordinance #2004-23. The Police Department Impact Fee Fund is the fund where the impact fees paid on a new home or commercial / industrial building are collected. The impact fee for a single family residence is $112. For commercial and industrial buildings, the rate is dependent upon the usage of the building and the number of square feet. These funds can be used to purchase vehicles for new officers or it can be used to purchase police equipment.

CITY OF LA VERGNE **FUND 321 POLICE IMPACT FEES FUND**

		ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
	REVENUE				
36614	Impact Fees	16,810	5,570	7,000	10,000
36100	Interest Income	63	56	65	50
	TOTAL	16,873	5,626	7,065	10,050
	FUND BALANCE				
37840	Transfer from Fund Balance	0	0	67,235	0
27100	**TOTAL REVENUE AVAILABLE**	16,873	5,626	74,300	10,050

	EXPENDITURES				
42100-920	Building Improvements			54,000	
42100-939	Other Improvements			20,000	
42100-555	Bank Service Charges	278	280	300	300
42100-944	Capital Outlay	9,191			
		---	---	---	---
27100	**TOTAL EXPENSES**	9,469	280	74,300	300
	SURPLUS/(DEFICIT)	7,404	5,346	0	9,750

ENTERPRISE FUND
(WATER AND SEWER)

WATER AND SEWER FUND OVERVIEW

CITY OF LA VERGNE **413 WATER & SEWER FUND OVERVIEW**

DEPT CODE	REVENUE SOURCE	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
	TOTAL OPERATING REVENUE	**9,752,826**	**10,264,062**	**10,996,032**	**11,200,883**
	EXPENSES				
52100	Water Treatment Plant	2,400,191	2,182,692	2,584,921	2,583,811
52200	Sewer Maintenance	3,462,180	3,757,840	3,622,531	4,067,622
52300	Water Maintenance	1,484,775	1,368,613	1,568,434	1,741,057
52316	Water / Sewer Billing	618,297	949,172	717,436	751,787
52320	Non Recurring Expenses	803,921	803,481	910,092	928,663
	TOTAL EXPENSES	**8,769,364**	**9,061,798**	**9,403,414**	**10,072,940**
	NET RESULTS FROM OPERATIONS	983,462	1,202,264	1,592,618	1,127,943
	TAP FEES REVENUE	142,863	129,450	150,000	133,000
	NET RESULTS	**1,126,325**	**1,331,714**	**1,742,618**	**1,260,943**

WATER AND SEWER FUND REVENUES

CITY OF LA VERGNE **WATER AND SEWER FUND REVENUE**

OBJECT CODE	REVENUE SOURCE	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
36211	Rent - Sprint	27,222	27,654	27,500	28,000
36212	Rent - TowerCo	18,000	18,649	18,000	17,500
36350	Insurance Recoveries	7,051	(427)		
36510	Sale - General Government Supplies	5			
36520	Sale - Public Safety Supplies		5,286		
36900	Other Financing Sources	419	299		
37110	Metered Water Sales	4,116,188	4,027,002	4,578,298	4,552,335
37130	Fire Service & Hydrant Rental	42,966	43,583	40,000	44,500
37170	Water Inspection Fees	1,140	1,300	1,500	1,500
37171	Backflow Device Inspections	20,465	6,799	20,000	20,000
37172	Backflow Device Permit Fees	3,185		2,000	2,000
37185	Disconnect Fees	171,181	199,717	150,000	150,000
37191	Forfeited Discounts & Penalties	106,516	107,424	110,000	108,000
37195	Installation Charges	71,158	67,575	65,000	70,000
37198	Development Deposits	885	186		
37199	Miscellaneous - Water	16,821	30,825	18,000	15,000
37210	Sewer Service Charges	4,981,508	5,170,554	5,823,234	6,033,548
37220	Sewer Inspection Fees	975	1,350	1,000	1,000
37291	Forfeited Discounts & Penalties	156,257	161,217	135,000	150,000
37299	Miscellaneous - Sewer		19,516		
37494	Sale of Materials	40			
37497	Recycling / Scrap Revenues	4,787	1,653	1,500	1,500
37910	Interest Earnings	6,057	4,211	5,000	6,000
38000	Donated Assets		356,946		
		---	---	---	---
	TOTAL OPERATING	9,752,826	10,251,318	10,996,032	11,200,883
37950	Contributions - Water Tap Fees	49,600	25,400	50,000	35,000
37960	Contributions - Sewer Tap Fees	79,550	104,050	85,000	85,000
37970	Contributions - Sewer Special Assessments	13,713	12,744	15,000	13,000
		---	---	---	---
37999	TOTAL TAP REVENUE	142,863	142,194	150,000	133,000
		---	---	---	---
28000	TOTAL REVENUE	9,895,689	10,393,512	11,146,032	11,333,883
	TOTAL EXPENDITURES	8,769,373	9,061,798	9,403,414	10,072,940
	NET RESULTS	1,126,316	1,331,714	1,742,618	1,260,943

WATER AND SEWER FUND EXPENSES

Water Treatment Plant

Purpose:

The La Vergne Water Treatment Plant is managed and operated by Severn Trent Environmental Services. The water treatment plant currently produces an average of three million gallons of high quality drinking water per day utilizing coagulation, flocculation, sedimentation, and multimedia filtration processes. The plant has a state certified, in-house bacteriological laboratory that undergoes regular state and federal inspections for quality assurance and quality control. The finished water is disinfected using Sodium Hypochlorite. Fluoride is added for dental health.

Severn Trent Services collects water quality samples from various points throughout the treatment facility several times a day, 24 hours per day, 365 days per year, which adds up to tens of thousands of samples analyzed on a yearly basis. As specified by state and federal regulations, technicians collect and analyze 30 samples per month from homes throughout the city. To ensure that the samples represent the entire water distribution system, the system is divided into 30 zones. One sample is collected from each zone every month for laboratory analyses to guarantee that the water is of the highest level of quality and safety.

In February 2013, the contract was amended so that Severn Trent Services would operate the flushing program going forward. Utilizing a unidirectional flushing method, this program is carried out in spring and fall. Unidirectional flushing means that the water is flushed out in one direction, starting at the water treatment plant and going to the end of the water lines, flushing all dead end lines.

The water distribution network has a cross-connection system that protects customers from contamination through back-siphoning from various commercial taps. As required by regulations of the Federal Safe Drinking Water Act, our two cross connection inspectors inspect and certify performance of over 700 backflow prevention devices throughout the distribution system annually. There are ten employees at the water treatment plant from the Project Manager to an Operator Trainee, all of whom have varying levels of certifications and experience. Collectively, the employees have over a hundred years of water treatment experience.

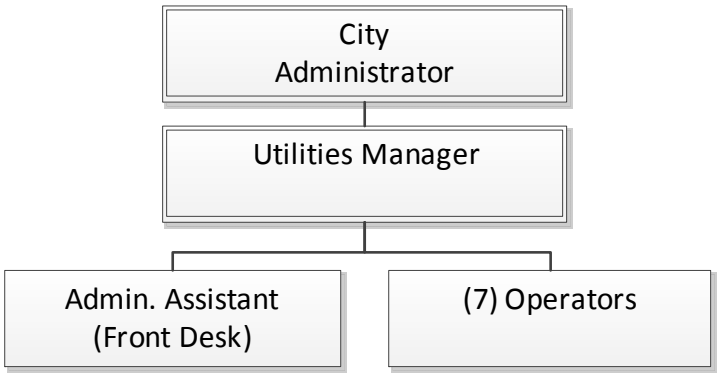
OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
52100	**WATER TREATMENT PLANT**				
129	Other Wages	96,161	74,891	99,021	104,605
211	Postage	219			
241	Electric	335,211	199,128	40,000	5,000
242	Water	3,566	2,912	5,000	4,000
245	Telephone & Cell Phones	4,295	4,490	5,000	4,500
253	Accounting & Auditing Services	5,603	2,795	5,000	3,500
259	Other Professional Services	893,265	1,200,083	1,700,000	1,768,806
260	Repair & Maintenance Services	33,895	4,397	75,000	75,000
266	Repair & Maintenance - Buildings	2,059	2,202	10,000	10,000
269	Water Storage Maintenance	27,283	27,614	29,000	32,000
312	Small Items of Equipment	24,360			
320	Operating Supplies	15	728	500	
322	Chemicals, Lab & Medical Equipment	422,093	195,384	100,000	25,000
510	Insurance	44,920	44,754	55,000	60,000
540	Depreciation	504,377	421,972	460,000	490,000
596	Property Taxes - Cell Towers	2,870	1,342	1,400	1,400
		---	---	---	---
	TOTAL WATER TREATMENT PLANT	2,400,191	2,182,692	2,584,921	2,583,811

Sewer Maintenance

Purpose:

The Sewer group responds most frequently to grinder pump service issues. More than 1700 water customers in La Vergne have a City-owned grinder pump and sewer process on their property. The low pressure system is fitted with an alarm box that emits an audible alarm and a blinking red light when trouble is detected. Customers call the Public Works front desk and Sewer operators are dispatched to correct the issue. The Sewer group is also responsible for general sewer inspection and maintenance throughout the City. This includes manhole inspection, televising lines, jetting or vacuuming clogged sewer lines, lift station inspection and cleaning and in-house grinder pump repair. The Sewer group oversees sewer line installation and replacement and educates customers on appropriate and inappropriate objects to be introduced to the Sewer system. The primary objective in the Sewer group is to identify and repair situations where groundwater inflow and rainwater infiltration are found. Smoke testing, visual inspection and camera insertion into sewer mains prove to be valuable methods of disrepair detection. The Sewer crew is comprised of one supervisor and seven operators.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
52200	**SEWER MAINTENANCE**				
111	Salaries - Permanent Employees	51,117	41,510	48,710	50,171
121	Wages - Permanent Employees	257,262	238,034	240,283	250,144
122	Overtime	32,975	21,740	20,000	20,000
123	Wages - Permanent Employees - Clerical	26,212	27,965	31,321	32,261
129	Other Wages	96,161	74,891	99,021	104,605
134	Longevity Pay	2,100	2,250	2,300	2,700
141	FICA (Employers Share)	29,502	25,847	26,210	27,180
142	Hospital & Health Insurance	179,295	193,562	175,847	187,709
143	Retirement	12,518	13,488	15,419	15,988
147	Unemployment Insurance	7,707	3,342		
148	Employee Education & Training	1,473	4,426	2,500	2,500
211	Postage	128	88	200	200
221	Printing, Stationary & Envelopes	54	50	100	100
233	Subscriptions & Licenses		186	350	350
235	Memberships & Registration Fees	4,364	4,446	4,500	4,500
241	Electric	106,853	100,099	115,000	110,000
242	Water	624	220	500	500
243	Sewer	1,228,648	1,651,826	1,285,440	1,593,384
244	Natural Gas	611	510	1,500	1,500
245	Telephone and Cell Phones	18,784	14,941	18,000	12,000
249	Other Utility Services		209		
253	Accounting & Auditing Services	4,613	3,255	5,000	3,500
254	Architectural, Engineering Services	134,608	107,949	60,000	80,000
259	Other Professional Services	2,102	41,924	9,000	21,500
260	Repair & Maintenance Services	124,808	86,535	180,000	200,000
261	Repair & Maintenance - Vehicles			5,000	5,000
266	Repair & Maintenance - Buildings	1,757	5,897	2,500	2,500
276	Fleet - Sewer	11,999	14,452	14,000	14,000
280	Travel	482	299	500	500
310	Office Supplies & Materials	3,327	2,916	2,400	2,400
312	Small Items of Equipment	1,683	12,810	2,500	2,500
320	Operating Supplies	242,185	192,440	240,000	240,000
322	Chemical, Lab & Medical Supplies	51,532	49,354	50,000	100,000
323	Food	900		500	500
324	Janitorial Supplies	699	693	1,000	1,000
326	Clothing & Uniforms	4,713	4,582	5,000	6,000
331	Gas, Oil & Fuel	22,497	23,605	25,000	27,000
345	Communication Lease & Metro Contract		10,960		
346	Computer Maintenance			5,430	5,430
510	Insurance	44,920	44,178	50,000	60,000
533	Machinery & Equipment Rental	1,179	759	2,500	1,000
540	Depreciation	751,789	735,602	742,000	750,000
939	Other Improvements			7,000	
949	Other Machinery & Equipment			96,000	94,000
944	Transportion Equipment			30,000	35,000
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	TOTAL SEWER	3,462,180	3,757,840	3,622,531	4,067,622

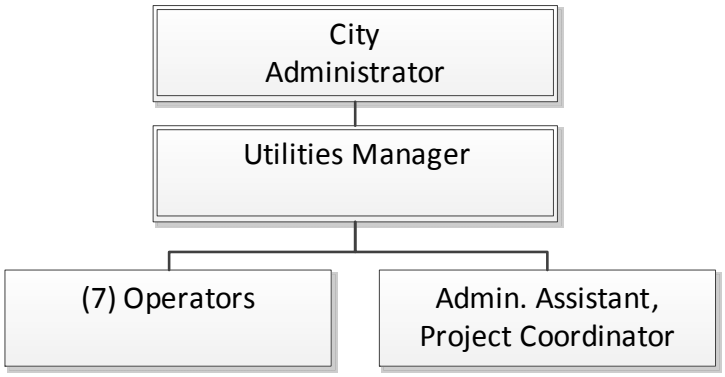
Water Maintenance

Purpose:

The Water group is responsible for the maintenance and upkeep of the City's water distribution system. The water distribution system includes all pipes, booster stations and storage tanks between the outfall of the City's treatment plant and customer meter boxes. The most frequently performed task in the Water group is line repair, sometimes on a very small scale and residential, but often times on a much larger scale and involving water mains. In both cases, the Water group operates heavy equipment such as backhoes and mini-excavators to uncover the line break. Once uncovered, they may have to use a saw to remove defective pipe and then replace the broken section with new pipe, wraps and pipe lugs. Upon repair, they fill the dig-out and repair the surface above the previous line break.

The Water group performs many other tasks including line locating via the Tennessee One-Call process, system leak detection and subsequent repair, water meter replacement to maintain billing versus usage accuracy, meter box clean out, hydrant flushing to maintain water freshness, line inspection during installation and upgrade, water service termination and reconnection, and valve exercising to maintain isolation readiness. The Water crew is comprised of one supervisor and seven operators.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
	WATER MAINTENANCE				
121	Wages - Permanent Employees	227,226	206,428	251,508	265,492
122	Overtime	26,896	14,280	40,000	40,000
129	Other Wages	96,449	75,116	99,283	104,882
134	Longevity Pay	2,550	2,090	2,480	2,730
141	FICA (Employers Share)	20,542	16,804	22,489	23,579
142	Hospital & Health Insurance	148,791	159,587	177,962	178,073
143	Retirement	6,779	5,768	13,232	13,871
147	Unemployment Insurance	5,040	3,834		
148	Employee Education & Training	1,983	4,414	5,000	5,000
211	Postage	34	48	150	150
221	Printing, Stationary & Envelopes			200	200
233	Subscriptions		145	200	
235	Memberships & Registration Fees	2,474	3,418	3,000	4,500
241	Electric	44,851	51,582	50,000	55,000
242	Water	632	220	600	400
244	Natural Gas	611	770	1,500	1,200
245	Telephone & Cell Phones	15,542	10,170	14,000	12,000
253	Accounting & Auditing Services	3,405	2,630	3,500	3,500
254	Architectural & Engineering Services	56,858	32,037	70,000	70,000
259	Other Professional Services	546	26,824	7,000	19,500
260	Repair & Maintenance Services	21,155	35,564	20,000	25,000
266	Repair & Maintenance - Buildings	1,246	2,802	2,000	2,000
277	Fleet - Water	13,043	16,848	15,000	15,000
280	Travel			500	500
310	Office Supplies & Materials	3,060	3,042	2,400	2,400
312	Small Items of Equipment	3,361	8,301	4,000	4,000
320	Operating Supplies	194,074	62,310	60,000	60,000
323	Food	121		500	500
324	Janitorial Supplies	570	605	500	650
326	Clothing & Uniforms	6,076	4,653	6,000	6,000
330	Repair & Maintenance Supplies	227	(1,000)	500	500
331	Gas, Oil & Fuel	18,884	20,644	25,000	20,000
338	Repair Parts for Water Lines	3,281	6,904	(2,000)	(2,000)
346	Computer Maintenance		10,859	5,430	5,430
392	Fire Hydrant Repair	735	12,856	15,000	15,000
510	Insurance	44,920	44,178	47,000	60,000
533	Machinery & Equipment Rental	1,089	1,293	1,500	1,000
540	Depreciation	496,915	507,965	515,000	530,000
555	Bank Service Charges	14,808	14,623	16,000	16,000
939	Other Improvements			7,000	0
944	Transportation Equipment				30,000
949	Other Machinery & Equipment			65,000	149,000
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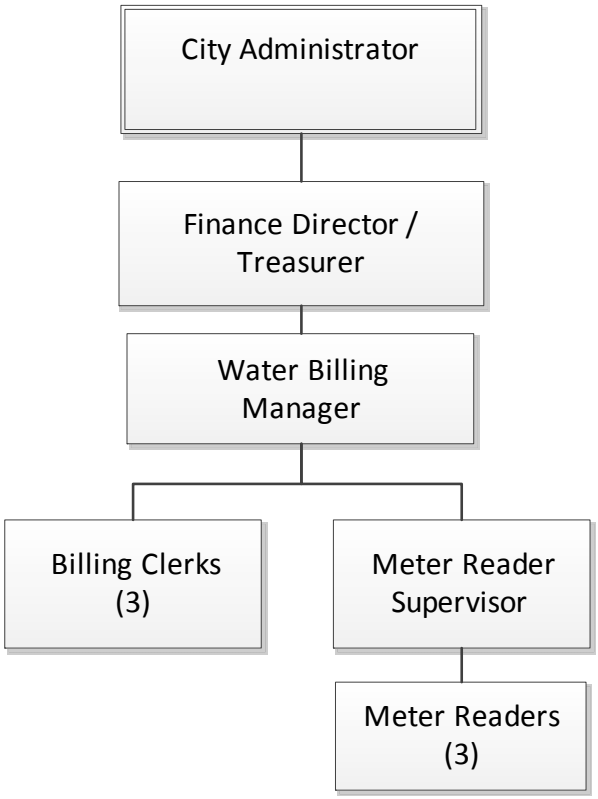
	TOTAL WATER MAINTENANCE	1,484,775	1,368,613	1,568,434	1,741,057

Water Billing & Collections

Purpose:

The Water Billing Department is responsible for billing and collections of water, sewer and storm water fees. The department also handles deposits from other departments such as codes, police, tax, library, parks and recreation, etc.

Organizational Chart:



OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
52316	**WATER BILLING & COLLECTION**				
111	Salaries - Permanent Employees			43,298	44,597
121	Wages - Permanent Employees - Meter Readers	115,988	152,197	119,593	123,182
122	Overtime	15,466	7,402	20,000	20,000
123	Wages - Permanent Employees - Clerical	113,046	88,073	86,028	86,913
128	Other Wages - Stormwater Allocation	(127,200)	(127,820)	(95,291)	(97,581)
129	Other Wages	149,150	163,998	166,873	163,694
134	Longevity Pay	3,100	2,560	2,010	1,960
141	FICA (Employers Share)	20,594	19,707	20,727	21,164
142	Hospital & Health Insurance	136,043	146,002	145,325	157,129
143	Retirement	7,822	6,860	12,193	12,449
147	Unemployment Insurance		11,932		
148	Employee Education & Training		1,200		
211	Postage	1,215	392	400	1,200
221	Printing, Stationary & Envelopes	629	1,208	500	800
235	Memberships & Registration Fees		50		
245	Telephone & Cell Phones	269	1,090	700	1,100
253	Accounting & Auditing Services	5,108	3,255	5,400	7,000
259	Other Professional Services	81,711	72,390	75,000	80,000
260	Repair & Maintenance Services	8,826	11,766	10,000	11,000
261	Repair & Maintenance - Vehicles	250			
278	Fleet - Water Billing	4,431	9,081	8,000	7,000
298	Collection Fees	30	6,469	1,000	5,000
310	Office Supplies & Materials	4,683	4,542	4,500	4,500
312	Small Items of Equipment	802	1,570	2,000	1,000
320	Operating Supplies	2,629	1,837	2,000	2,000
326	Clothing & Uniforms	2,109	1,901	2,250	2,250
331	Gas, Oil & Fuel	21,221	21,325	22,000	20,000
346	Computer Equipment Maintenance		10,859	5,430	5,430
510	Insurance	44,920	44,755	47,500	60,000
533	Machinery & Equipment Rental	120			
540	Depreciation	5,355	6,582	10,000	10,000
612	Bond Sale Expense		277,976		
790	Other - Cash Drawer	(18)	14		
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	TOTAL - WATER BILLING & COLLECTIONS	618,297	949,172	717,436	751,787

Debt Service

Purpose:

The Debt Service budget provides for the payment of principal, interest and other costs on the revenue bonds that the city has issued. These bonds are issued to provide funds for capital projects and equipment that have a useful life that extends beyond the payment period. Bad Debt expenses also come out of this budget.

CITY OF LA VERGNE **FUND 413 WATER & SEWER FUND**

OBJECT CODE	OBJECT DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	BUDGET FY 2013-14	BUDGET FY 2014-15
52320	**DEBT SERVICE**				
612	Bond Sale Amortization	16,777		17,000	
638	Interest on Bonded Debt	575,317	601,724	766,592	802,163
691	Bank Service Charges	600	960	1,500	1,500
741	Bad Debt Expense	211,227	200,797	125,000	125,000
	TOTAL DEBT SERVICE	803,921	803,481	910,092	928,663

GENERAL FUND
CAPITAL PLAN

DEPT	ITEM	TYPE OF IMPROVEMENT	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL
City Hall	41810-259	Space Needs Assessment / Engineering / Architect	50,000									50,000
City Hall		Architectural and Engineering - City Buildings		100,000								100,000
City Hall		City Hall/Police Dept/Fire Station 1-Bond Issue			10,000,000							10,000,000
City Court		PT / FT Customer Service Clerk - Court		42,400								42,400
HR	41650-135	Health Wellness Fair (lunch prizes, supplies)	2,000									2,000
IT		Switches/Office Phones								25,000	25,000	50,000
IT		IT System Specialist		65,000								65,000
IT	41680-948	Fat Pipe Broadband Device	20,000									20,000
IT	41680-948	Domain Controllers	6,000									6,000
IT		Offsite Storage Array		75,000								75,000
IT		Library Server		3,000								3,000
Engineering		Vehicle for Planner			30,000							30,000
Engineering		Vehicle for Inspector					30,000					30,000
Planning		Staff Planner		55,620								55,620
Codes		Vehicle for Building Official			30,000							30,000
Codes		Vehicle for Inspector				30,000						30,000
Codes		Building Inspector				62,601						62,601
Codes		Vehicle for Building Inspector				30,000				30,000	30,000	90,000
Finance		Local Government Upgrade to NextGen								1,625	1,625	3,250
Finance		Accounting Clerk			39,103							39,103
Library		FT technical services sup.		48,049								48,049
Library	44800-313	E-books	3,000									3,000
Library		FT YA services librarian							48,049			48,049
Library	44800-850	Family Program/Community Outreach Program	2,000									2,000
Codes		New Employee		64,000								64,000
Codes		New Vehicle		30,000								30,000
Streets		Electric Gate		15,000								15,000
Streets		Flail Mower		5,000								5,000
Streets	4310-944	Ford F150	30,000				35,000				35,000	100,000
Streets		3/4-ton 4x4 Service Truck		30,000								30,000
Streets	43100-920	Salt Barn	75,000									75,000
Streets		Shed For Equipment			60,000		60,000		60,000			180,000
Streets		Tractors for Mowing		90,000				90,000				180,000
Streets		Zero Turn Mowers		21,000			21,000				25,000	67,000
Streets		Brush Truck				100,000						100,000
Streets		Remodel Offices			40,000							40,000
Streets		Arrow Boards					40,000				40,000	80,000
Streets		Two Employees			70,000		70,000					140,000
Fleet	43170-312	Tools	5,000		5,000		5,000				5,000	20,000
Fleet		Upgrade Shop			25,000					25,000		50,000
Fleet		Truck		38,000								38,000
		Personnel - Patrol, CID, Dispatch, Admin, etc. (# per year)		10	8	5						
Police		Personnel - Cost		651,475	536,815	345,575						1,533,865
Police		Equipment for new officers-vehicle, computer, clothing etc		794,500	635,600	397,250						1,827,350
		Patrol Vehicles+Equipment (# of Vehicles)		11	9	10	10	10	10	10	10	
Police		Patrol Vehicles+Equipment Cost		638,000	522,000	580,000	580,000	580,000	580,000	580,000	580,000	4,640,000
Police		Portable Radios		67,000	40,200	40,200						147,400
Police		Redundant CAD/RMS Backup/offsite-Smyrna		60,000								60,000

DEPT	ITEM	TYPE OF IMPROVEMENT	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL
Police	42100-949	Video Cameras	80,000									80,000
Police Drug Fund	123-42129-796	K-9, Equipment, Training, etc	30,000									30,000
Police Drug Fund	123-42129-939	Evidence Room Security &	20,000									20,000
Fire Department	42200-920	2nd Fire Department Purchase Installment	2,000,000									2,000,000
Fire Department	Bond	3-75 ft Quints	3,000,000									3,000,000
Fire Department	Bond	1-100 ft Tower Truck	1,200,000									1,200,000
Fire Department	Bond	2-Fast Attack Trucks	625,000									625,000
Fire Department	Bond	Station 3 Addition	115,000									115,000
Parks & Rec		Groomer					20,000					20,000
Parks & Rec		Mowers-26hp 60 inch commercial			20,000					25,000	25,000	70,000
Parks & Rec		Utility Vehicle- Toro				13,000				13,000	13,000	39,000
Parks & Rec		Sr Baseball Field		200,000		25,000						225,000
Parks & Rec		Rec Center					50,000	100,000	2,000,000			2,150,000
Parks & Rec		Fund Transfer to Brookside Park		150,000	100,000	75,000	100,000	250,000				675,000
Transfer To Parks Capital		Fund Transfer to Lake Forrect Park Community Build		150,000			25,000					175,000
Transfer To Parks Capital		Fund Transfer to Heritage Park		10,000								10,000
Transfer To Parks Capital		Fund Transfer to Hurricane Creek Greenway		50,000	100,000	100,000	100,000	100,000				450,000
Parks & Rec	44400-various	Parks Laborer- Full Time Maintenance with benefits	51,466									51,466
Parks & Rec		Parks Rec Staff X 2						70,000		85,000	85,000	240,000
Parks & Rec	44400-949	Kubota Tractor	24,220									24,220
Parks & Rec	44400-122	Increase Overtime- $3000 plus fica, retirement	3,364									3,364
		TOTAL	**7,342,050**	**3,453,065**	**12,253,735**	**1,798,641**	**1,136,010**	**1,190,010**	**2,688,059**	**784,635**	**864,635**	**31,510,737**

WATER AND SEWER FUND CAPITAL PLAN

ITEM	TYPE	ACCOUNT	DESCRIPTION	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-2022	TOTAL
Water	Project	413-16577-00187-CON	Pump Station Waldron Rd	700,000								700,000
Water	Project	413-16582-00192-CON	18" Water Line. Stones River roundabout	850,000								850,000
Water	Project	413-16586-00196-CON	Small Diameter Replacement	2,951,000								2,951,000
Water	Project	413-16585-00195-CON	Electronic Water Valve Conversion (AMR)	1,500,000								1,500,000
Water	Project		Extend 12" Water Line to End of Industrial Blvd	200,000								200,000
Water	Maint		Paint/Repair Water Tanks	135,000								135,000
Sewer	Project	413-16580-00186-CON	East Hurricane Creek Sewer Rehab	551,500								551,500
Sewer	Project	413-16588-00198-CON	Hollandale Sewer Rehab	900,000								900,000
Sewer	Project		Fergus Sewer Rehab	1,080,000								1,080,000
Sewer	Project		Hickory Springs PS Rehabilitation	70,000								70,000
Sewer	Project		Extend Sewer to End of Industrial Blvd	230,000								230,000
Sewer	Project		Extend Sewer to End of Old Nashville Hwy	775,000								775,000
Sewer	Project		Cedar Ridge Pump Station Rehab	275,000								275,000
Water	Water Line	413-16578-00188-CON	24" Water Line, Stones River Rd to WTP	2,000,000	1,100,000							3,100,000
Bond Issue Projects Totals				12,217,500	1,100,000							13,317,500
Water	Water Storage		Water Storage Tanks							2,000,000	2,000,000	4,000,000
Water	Water Line		12" Water Line, Blair Rd							825,000		825,000
Water	Imp		Emergency Support, Smyrna Connection		500,000							500,000
Water	Water Storage		Corps of Engineer Acreage Storage				2,100,000					2,100,000
Water	Vehicle	413-52300-944	3/4 ton 4x4 Service Truck w/service bed (est)	30,000		30,000						60,000
Water	Wages		Water Laborer	0	56,650							56,650
Water	Equipment	413-52300-949	Water Valve Exercisor and Trailer	65,000								65,000
Water	Other M & E	413-52300-949	Radio Telemetry/SCADA at all pump stations	20,000								20,000
Water	Equipment	413-52300-949	Correlating Device/Listening Equipment	40,000								40,000
Water	Equipment	413-52300-949	Fire Hydrant Rental Meter	5,000								5,000
Water	Project	Project	Madison Square Pump Station			300,000						300,000
Water	Project	Project	Johnny, Glenn, James Pump Station	46,000								46,000
Water	Prof Service	413-52300-259	Space Needs Assessment	12,500								
Water	Other Mach	413-52300-949	Power Saver Devices	19,000								
Sewer	Project	413-16587-00197-CON	Lower East Hurricane Creek- creek interceptor	926,000								926,000
Sewer	Project		Water Edge PS Rehabilitation				50,000	250,000				300,000
Sewer	Maint	413-52200-260	General Sewer Rehab	150,000	150,000	150,000	500,000	500,000	500,000	500,000	500,000	2,950,000
Sewer	Vehicle	41352200-944	Service pickup truck (supervisor)	30,000	30,000							60,000
Sewer	Maint Veh	413-52200-944	Retrofit existing trucks with hoist	5,000								5,000
Sewer	Maint Serv	413-52200-261	Camera truck maintenance	5,000	5,000	5,000						15,000
Sewer	Wages	413-52200-121	Sewer Laborer		56,650							56,650
Sewer	Equipment		Vacuum tanker truck (2500 gal)		125,000							125,000
Sewer	Maintenance	413-52200-260	*pp repair	8,000		8,000						16,000
Sewer	Vehicle	413-52200-949	Dump Truck Mack CH 612 - USED	75,000								75,000
Sewer	Equipment		Main line CIPP Lining Equipment		77,000							77,000
Sewer	Equipment		Backhoe (CAT 416E)			100,000						100,000
Sewer	Equipment		Combination Vac / Jetter Truck				360,000					360,000
Sewer	Prof Serivce	413-52200-259	Space Needs Assessment	12,500								
Sewer	Electricity	413-52200-949	Power Saver Devices	19,000								
Water Billing	Wages		Billing Clerk			39,103	40,276	41,484	42,729	44,011	45,331	252,934
				1,468,000	1,000,300	632,103	3,050,276	791,484	542,729	3,369,011	2,545,331	13,399,234